

Middletown Springs Public Library
Regular Trustee Meeting
Wednesday, April 25, 2018
7pm at the Library
Approved Minutes

Present: Alida Tarbell, Diane Rosenmiller, Kristal Hier, Beth Miller, Kimberly Bushnell

1. Call to Order 7:10
2. Changes, Additions, Approval of Agenda
3. Approval of Minutes – Alida motioned to approved; Kristal seconded; motion carried
4. Policy Review & Discussion
 - Tabled until September
5. Treasurer’s Report
 - Tabled until May
6. Librarian’s Report
 - Thank you, Kimberly, for another fabulous report.
7. Friends Update
 - Friends will help fund small items for summer program
 - Have made deposit on carpet to Carpet Warehouse
 - Garden Festival and Bistro are scheduled for May 19. Friends will have an Estate Sale in addition on that date; also coincides with Genealogy workshop taking place through Historical Society. Trustees will donate coffee.
 - Next meeting May 8th
8. Building Committee Update
 - Currently organizing work into more manageable chunks going forward.
9. Old Business
 - Carpet
 - Beth will ask Friends if we can bring the carpet fundraising items to the event on May 19. Trustees will staff.
 - Diane will contact David/Historical Society to see if we can have a longer time after the sale to go through books while carpet is being laid.
 - Timing of painting baseboard and moveable shelves to be determined – will choose a warm off-white.
 - Will hope to have carpet installed week of June 18. Beth to schedule.
 - Carpet fundraising at May 19 FOL event, Memorial Day Parade and Booksale.
 - Annual Appeal
 - Smaller letter to be sent in May only to people who have donated in the past but not in 2017
 - Kristal and Kimberly to work on letter week of May 1
 - Monday, May 7, 9am to put together mailing, Trustees who can come will.

- Will not send whole mailing until April of 2019

9. New Business

- Booksale
 - Will continue to work on logistics of moving books to Historical Society and setup
 - Will need to borrow signs to make clear new location
 - Beth and Diane to schedule volunteers
 - Kimberly will do promo
 - Diane to check with David about key to Historical Society
- Long Trail crew to come on May 10 to do outside work. Kimberly to organize this.

10. Other Lawful Business

- None

11. Next Meeting Date – May 24, 2018 at 7pm.

12. Adjourn 8:30

Respectfully submitted,

Beth Miller

Secretary