

Middletown Springs Select Board Minutes
Regular Meeting
April 10, 2014 Approved

CALL TO ORDER: 7:06 pm

BOARD PRESENT: H. Childress, C. Haynes, M. Lamson, T. Redfield

PUBLIC PRESENT: Laura Castle, Jim Georg, David Munyak, Bill Reed

Approval of Minutes: T. Redfield moves to approve minutes as submitted, M. Lamson 2nd. [*All in favor, motion carries.*]

Public Comment

- Policies and procedures: Jim Georg reported that the Auditors had conducted a work session related to ongoing issues regarding Hurricane Irene. The next meeting, scheduled for May 6, will be a warned public meeting to discuss the Town's policies and procedures. The Auditors are at work on developing a list of priorities for adoption of policies and procedures, and suggests that the Selectboard address and adopt a policy per month.
- Church water intrusion and town lot drainage: Mike Lamson indicated that George Stannard and his crew were at the town lot today (4/10) to conduct the field survey. Bill Reed cut a trench and sandbagged around the corner of the Church, which seems to have helped significantly with the water intrusion. Some of the water runoff may actually be coming across the town lot from the property to the north, and the town will continue to explore ways of addressing drainage.
- Memorial Day Parade: if the parade is considered a town event, insurance for the parade is included in the Town's standard policy. T. Redfield moved to have the Town sponsor the parade, H. Childress 2nd. [*All in favor, motion carries.*]

Building Committee Report — David Munyak

- The Building Committee has given thought to applying for the state's Park and Ride grant as a way of helping to fund the sitework and parking for the planned town building. The Selectboard will have to consider whether to apply for Park and Ride funding for the town lot or for the Parker site.
- The Building Committee includes 16 members, requiring a quorum of nine in order to take vote; a quorum was not reached at the most recent meeting, and has been missed at a number of prior meetings as well. David urged the Selectboard to reconsider the membership of the committee in order to create a more reliable quorum.
- Two persons, not yet determined, from the Building Committee will attend a workshop in Randolph Saturday 4/12 on library planning. The Middletown Springs project is slated for presentation, and the Committee looks forward to learning how other towns are managing similar projects.
- David will contact the VOSHA office to ensure that we know what VOSHA would like to stay informed of with regards to continued site work. T. Redfield will re-do the fence around the Parker foundation on Saturday 4/12.

Road Commissioner Report — Bill Reed

- Grader repairs totaled \$7591, and the grader is back in use.
- Bill Reed and Terry Redfield met with Tom Roberts at Vermont Agency of Transportation, and developed a proposed highway budget for 2014-15 of \$333,017. M.

Lamson moved that the town sign the annual VTrans financial plan for town highways, T. Redfield 2nd. [*All in favor, motion carries.*]

- Bill has prepared a request for State reimbursement from VTrans for local work completed, in the amount of \$3,420. M. Lamson moves to sign request for VTrans reimbursement, T. Redfield 2nd. [*All in favor, motion carries.*]
- Repairs are completed at Alderman's on the one-ton truck, totaling \$7842.26. The town has received an insurance check, but the amount was based on a lower earlier estimate. Carl Haynes will follow up with the insurance adjustor to pursue the remainder of the insurance settlement. Town Treasurer is away, so no check can be issued to pay for repairs until her return.
- Bill replaced a private driveway culvert on West Street. Typically for new construction, the property owner is responsible for purchasing culvert pipe, and the town installs and pays for fill materials at town expense. Property owners are then responsible for the maintenance of culverts, though that is often not the case in practice. The Selectboard will await a policy proposal before any decision about whether to bill property owners for replacement of failed culverts. Bill has identified seven other culverts needing repair or replacement.
- The regulations for new road signs continue to be uncertain, and many surrounding towns are not including new road signs in this year's budget. Our current sign inventory only includes stop signs. Bill will continue to monitor regulation status and will update board.
- M. Lamson is nearly finished with overtime analysis for highway crew, and will present that at the 4/24 Selectboard meeting.
- Bill continues to obtain estimates for new backhoes from other manufacturers/dealers.
- The current status of roads is good, mostly draining and drying well.

Solid Waste

- M. Lamson informs that we need to apply to the State for permit expansion to allow large waste and metal waste collection days at the West Street site. M. Lamson moved to apply for permit expansion for five days this year, T. Redfield 2nd. [*All in favor, motion carries.*]
- Large waste days: May 3, August 2, October 4. Metal collection days: June 7, September 6. Bill will schedule Steve Geno to operate backhoe at West Street site on those days.
- Bill reminds the board that if scrap contractors are collecting metal at the town collection, they should provide proof of insurance.

Vacant Town Positions

- Carl has spoken with Tinmouth Constable Ray Lamorre, who is available to do some work for Middletown Springs at \$21/hour. Laura has investigated insurance implications; an unarmed constable would cost \$362/year for insurance, an armed constable over \$3,000. The Rutland County Sheriff's Department can also provide dedicated patrol service, at \$35/hour, but their insurance is already in place through the County.
- Rita Hansen has resigned as town Health Officer effective March 28. Herb will work with Laura to post availability for open town positions, so that the Selectboard might make appointments.

Correspondence

- Letter from Rita Hansen; resignation as Health Officer

- Letter from VT Department of Health naming Carl Haynes as Health Officer until replacement for Rita is found
- Confirmation of Ellen Secord as town Service Officer. T. Redfield moves to forward her application to the State, M. Lamson 2nd. *[all in favor, motion carried]*
- Brochures, VLCT Newsletter
- Letter from Walt Pepperman; held until executive session
- VT Rural Fire Protection Task Force: permit information regarding dry hydrants. Forwarded to fire company.

Financials/Board Orders

- T. Redfield moves to approve the board orders as presented. H. Childress 2nd. *[all in favor, motion carried]*

Other Business — none

Legal

- H. Childress moves to enter executive session, T. Redfield 2nd. *[all in favor, motion carried]* Executive session begins 9:11 pm.
- H. Childress moves to conclude executive session, T. Redfield 2nd. *[all in favor, motion carried]* Executive session ends 10:00 pm.
- C. Haynes moves that town attorney forward letter from Bill Reed's attorney to the town's insurance agent for their guidance. T. Redfield 2nd. *[all in favor, motion carried]*

Adjourn — T. Redfield moves to adjourn, M. Lamson 2nd. *[all in favor, motion carried]*. Meeting adjourned 10:01 pm.

Respectfully submitted,
Herb Childress, Clerk