

Middletown Springs Planning Commission  
December 1, 2014

Call to order: 4:05PM

Approval of agenda: Agenda approved.

1) Approval of November Minutes: Tom moved and John gave a second to approve the November minutes. All in favor.

2) Correspondence: A notice from Susan Schreiber from RRPC informing us of their shared municipal services that are offered to regional towns and cities. Also a notice from State of Vermont Dept. of Environmental Conservation, Drinking Water and Groundwater Protection Division notifying us they had received the application and fee from the MS Selectboard for the well at the Parker site.

3) Old Business:

- a. Municipal Planning Grant: Tom reviewed all the documents that were received from the state on using the awarded Municipal Planning Grant. A discussion followed on the steps to be completed. The first steps will take place this Thursday at the SB meeting where Herb Childress will bring a written document spelling out the grant agreement between the State of VT and MS. The town must sign that they know the terms for accepting the grant, and that they agree to the terms. Following that the clerk and the treasurer must ~~the~~be advised on the grant terms and a written requisition for the funds must be completed and mailed. The next step is for the steering committee to

assemble and begin their work of selecting a consultant. Tom will contact the three members and establish a first meeting of the steering committee.

b. Town Report: We reviewed John's draft of our 2014 report to the Annual Report. Maureen moved and Tom gave a second that we accept the draft as written. The motion passed.

4) RRPC Report: Tom reported on the RRPC discussion with the VT Transportation Agency, and some proposed solar projects.

5) Building Committee Report: No final report on the soil contamination was in as of today. An idea for a new building design was presented by Ron Masleh, and on his second visit he presented drawings, floor plans and elevations. The committee was most appreciative of Ron's effort to get professional drawings made of his ideas. The BC will have a booth at the Holiday Fair at the school on Dec. 7<sup>th</sup>.

6) New Business: None.

7) Next Meeting date: January 5, 2015

7) Adjournment: 5:05 PM

Respectfully submitted,  
Maureen McCormack, Secretary