

**Middletown Springs Public Library**  
**Regular Trustee Meeting**  
**Wednesday, May 24 2017**  
**Approved minutes**

Present: Diane Rosenmiller, Kimberly Matthewson, Kristal Hier, Patty McWilliams, Beth Miller

- 1) Call to Order at 7:10
- 2) Changes, Additions, Approval of Agenda
  - Add refreshment station to Friends discussion
- 3) Approval of Minutes
  - Beth moves to approve; Diane seconded; motion carried
- 4) Policy Review & Discussion
  - Equipment Use, Reference and Gift Policies were all reviewed. No changes made.
- 5) Treasurer's Report
  - Alida moved to approve; Kristal seconded; motion carried
- 6) Librarian's Report
  - Thank you, Kimberly, for your ongoing fine work.
- 7) Friends Update-next meeting June 13
  - Alida and Kimberly will attend.
  - Will talk with them about a refreshment station.
  - Will talk with Friends about Memory Tree
  - Follow up on window shade for back window. Alida has measurements.
- 8) Building Committee Update
  - May 31 Energy Charrette to assess energy needs – facilitated by Efficiency Vermont
- 9) Old Business
  - Book Sale - perhaps less books this year. Sorting is well done and ready for the sale. A few volunteer slots are still looking to be filled. Trustees will hang posters as discussed.
  - Memorial Day parade will be undertaken next year with more time to plan. Begin planning in March.
- 10) New Business
  - Memory Tree – will discuss at Friends meeting

- Lawn mowing – Kristal to ask Maureen what the charges will be to compare to what Ed was charging. Maureen will continue mowing until otherwise noted.
- BC OBR form – Michael has done a good job in taking care of library issues
- Library equipment loans – discussed in the policies. Will hold policy as written.
- Community calendar – we have the envelope to begin to work with. We will aim for August 1st deadline for new information. Wrap up for September 1.

11) Other Lawful Business

- Experimented with 10 – 1 on Saturdays. Trustees agree that since visitor numbers did not change Saturday hours will return to 10 – noon.

12) Set Next Meeting Date

- Next Regular Meeting July 26 7pm

13) Adjourned at 8:45

Respectfully submitted,  
Beth Miller  
Secretary