

**Middletown Springs Public Library
Regular Trustee Meeting
Wednesday, September 27, 2017
7 pm at the Library**

APPROVED MINUTES

- 1. Call to Order** at 7:11 Present – Kristal Hier, Patty McWilliams, Beth Miller, Diane Rosenmiller, Alida Tarbell and Kimberly Bushnell
- 2. Changes, Additions, Approval of Agenda**
- 3. Approval of Minutes** - Beth motioned to approved; Diane seconded; motion carried
- 4. Policy Review & Discussion**
 - Reviewed Open Hours Policy, Out of town borrowers' Policy, Policy on Policies and Visual Material Circulation Policy
 - To review next next meeting Volunteers Policy and Meeting Room Policy as well as Donations, Homebound Service and Inter Library Loan
- 5. Treasurer's Report** - Kristal motioned to approve Treasurer's Report; Alida seconded; motion carried
- 6. Librarian's Report**
- 7. Friends Update**
 - Will be sending a letter at National Friends Day for more members
 - Will look to have a joint dinner with Friends – this year held by Trustees
 - Next meeting October 10
- 8. Building Committee Update**
 - No update
- 9. Old Business**
 - Calendar – in process; moving smoothly and working towards having all information by mid-October
 - Rug – will get some estimates for different types of flooring – Beth to go to Carpet Warehouse, Kristal will contact Carpet King
 - Patty to contact furnace man
 - Vermont Reads – happening and will be great – Oct 17th and 29th – Alida to organize refreshments
- 10. New Business**
 - Friends dinner – Tuesday, October 24, 6pm at Kimberly's
 - Volunteer dinner – November 19th 5pm at Kimberly's
 - Halloween rest stop – need more 0-5 picture books
 - Annual Appeal – want letter to reach people after Thanksgiving. Need to send on 27th, therefore need draft of letter for October Trustees meeting. Move November Trustees meeting to November 15 as a workparty. Beth to rewarn meeting. Kimberly and Kristal to work on draft.
- 10. Other Lawful Business** - none
- 11. Next Meeting Date** - October 18, 2017 at 7pm.
- 12. Adjourn** 8:58 pm

Respectfully submitted,
Beth Miller
Secretary