

Middletown Springs Public Library
Regular Trustee Meeting
Monday, November 26 2018
7 p.m. at the Library

Present: Kristal Hier, Kimberly Bushnell, Patty McWilliams, Beth Miller

- 1) Call to Order 7:06
- 2) Changes, Additions, Approval of Agenda
 - No changes
- 3) Approval of Minutes
 - Beth moved to approve; Patty seconded; motion carried
- 4) Policy Review & Discussion-
 - Meeting Room Policy (again) – deferred until next meeting
 - ILL - good
 - Homebound Policy - good
 - Donation Policy – to be joined with Gift Policy and reviewed at next meeting
 - Gift Policy - to be joined with Donation Policy and reviewed at next meeting
 - For next meeting: Collection Development Policy; Computer and Internet Use Policy
- 5) Treasurer's Report
 - Kristal moved to approve; Beth seconded; motion carried
- 6) Librarian's Report
 - Thank you, Kimberly for being such an exceptional librarian
- 7) Friends Update-next mtg
 - New board – Ashley Fioretti - President; Wendy Herrick – VP; Pat Hemenway – Treasurer; Claudia Gonda – Secretary; Kathleen Feeley – Membership; Members-at-large: Shane Thornton, Judy Robinson, Linda Olsen, Nita Clay
 - Next meeting Tuesday, Dec. 11 – Kimberly and Kristal to attend
- 8) Building Committee Update
 - Listening Tour is being reviewed by Committee; Shana and Christine will attend next meeting to give overall report
- 9) Old Business
 - Community Calendar- delivery plan and money collection
 - Calendars should arrive in the next few weeks
 - Will finalize delivery schedule at next meeting on the 17th
 - Strategic Planning check in
 - Next meeting December 9
 - Read preparatory articles for meeting
 - Library Book Sale – need to give a donation to Historical Society
 - Furnace person has been called and will come when there is a second job in the area.
- 10) New Business

- Trees – Tom Johnston looked at trees front and back. Maple out front is starting to split. Recommended it be cabled. Maple in back is cracked low and again up high. First choice would be to take down the back maple for safety. Second to cable but would only be effective for a few years. Will look for another estimate before making a decision.
- Craft Fair – Patty will have a place and will bring in library merchandise and information
- Staff evaluations – see if everyone can meet after Strategic Plan mtg. on December 9th to address evaluations 11am - noon
- Budget FY19/20 to be crafted at December 17th regular meeting
- Patty to bring vacuum cleaner to library to try it out as possible model for library

11) Other Lawful Business

- none

12) Set Next Meeting Date

- Next Regular Meeting December 17th , 7 pm at. The Library

13) Adjourned at 8:28

Respectfully submitted,
Beth Miller
Secretary