

**Middletown Springs Select Board Minutes**  
**April 23, 2015 Meeting Approved**

**MEETING CALLED TO ORDER:** 7:02 pm

**BOARD PRESENT:** H. Childress, M. Lamson, S. Moyer, T. Redfield, J. Webber

**PUBLIC PRESENT:** Laura Castle, Bill Reed

**Approval of Minutes:** J. Webber moved to approve the minutes of April 9th, M. Lamson 2<sup>nd</sup> [*all in favor, motion carried*]. J. Webber moved to approve the minutes of April 9th, T. Redfield 2<sup>nd</sup> [*Aye—H. Childress, T. Redfield, J. Webber; Abstain—M. Lamson, S. Moyer; motion carried*].

**Town Officers:** Dan McKeen had received 24 write-in votes as a Trustee of the Copeland Cemetery Fund, to join Alida Tarbell and Alice Hoisington; T. Redfield has contacted him about serving, has not yet heard back. Tara Kelly has agreed to continue as Emergency Management officer. The town's existing Local Emergency Operations Plan (LEOP) will be revised slightly for 2015-16, with small modifications reflecting changes to town assets. H. Childress moved to authorize Terry Redfield to revise and sign the LEOP on behalf of the Board unless he determines that significant changes are required; J. Webber 2<sup>nd</sup> [*all in favor, motion carried*].

**Town Lands:** New legislation (H. 37) requires owners of dams to register with Department of Environmental Conservation. M. Lamson is awaiting word from the Agency of Natural Resources on funds availability for dam removal.

**Road Commissioner Report:** Bill has conducted extensive frost and mud repair over the past two weeks. He is writing a service request form for his recent application of gravel of the upper (Class 4) region of Dudley Road, to maintain health and safety access; Bill approved this work in consultation with T. Redfield. The Auditors have requested that the Board revise and refresh the various amendments to the Roads Policy, which will include the details of Town responsibilities for Class 4 roads.

**Highway Equipment:** The plows and wings are being removed from the plow trucks this week. As we move toward equipment replacement planning, Bill advocates using the 7400 (red) truck as a trade-in toward a new truck while it still holds value; he believes that we can make adequate temporary repairs on the backhoe so that it isn't the highest replacement priority. Bill will investigate truck specifications and purchase options.

**North Street Box Culvert:** The Town has received a quote from Hutch Crane Service for placing pre-cast culvert sections. A representative of Camp Precast visited the site again; they're requesting a four-man town crew for up to four days during installation, and other unseen additions to their bid are arising due to difficult site conditions. Ashley Waite also visited the site again, and has verified that his plans have come from the VT codes and standards. The VT Water Resources team may review their hydraulic study based on the fact of a waterfall just upstream; this would indicate no fish presence in the

stream, which would negate the need for a fish ladder. Waite's new quote is \$33,502 for the actual 42' length of the required culvert, using the three-sided (natural gravel bed) construction method. T. Redfield moved to award the North Street culvert project to Ashley Waite for a bid price of \$33,502, using the poured-in-place system with natural gravel floor; J. Webber 2<sup>nd</sup> [*all in favor, motion carried*]. Bill will develop and advertise a bid package for the excavation.

Bill will be meeting with Patrick Feeley to set the path of the temporary road. Joe Castle will examine the farm road between Hemenway's and Bradley's for fire access to the upper end of North Road.

**Solid Waste:** Town Clerk will order dumpster service for May 2<sup>nd</sup> (large dump and metal day). Sue Miller has offered a request to offer the metal service, and provided proof of insurance. H. Childress moved that we authorize Sue Miller to provide scrap metal pick-up for the Town on May 2<sup>nd</sup> in exchange for one half of the proceeds of the scrap value, with the other half going to the Town; S. Moyer 2<sup>nd</sup> [*all in favor, motion carried*]. Steve Geno will work the large-waste collection.

M. Lamson will investigate the Transfer Station storage requirements for lawn & leaf waste, as required by 7/1. T. Redfield discussed the spring clean-up of the Transfer Station grounds and site; Mike will communicate the details of new electronic waste separation requirements to the Transfer Station crew.

**Poultney River Walk Update:** A first interest meeting was held on April 15<sup>th</sup>; a letter has been provided by Scott Holliman, Mike Lamson, Matthew Riley, Nora Rubinstein, and Ed Updike expressing interest in serving on the committee. T. Redfield moved to appoint the five individuals expressing interest to be the inaugural members of the Poultney River Walk Committee; J. Webber 2<sup>nd</sup>. [*all in favor, motion carried*]

#### **Correspondence:**

- Tim Poole has applied for a right-of-way work permit near his home; Bill will review the site and the plans and make a recommendation to the Board.
- Cardinal Logistics and Newton Logging have requested an excess weight permit. H. Childress moved to approve both excess weight permits, J. Webber 2<sup>nd</sup> [*all in favor, motion carried*].
- The Treasurer should follow up on the Department of Labor unemployment notification to clarify their request.

**Board Orders:** T. Redfield moved to approve Steve Geno's request for the sick day and floating holiday; H. Childress 2<sup>nd</sup> [*all in favor, motion carried*]. H. Childress moved to approve board orders as presented; M. Lamson 2<sup>nd</sup> [*all in favor, motion carried*].

**Job Description Updates:** H. Childress moved to adopt the modified job descriptions for Road Foreman and Road Commissioner; T. Redfield 2<sup>nd</sup> [*all in favor, motion carried*].

**Personnel Matters:** H. Childress moved to enter Executive Session to discuss

personnel issues, inviting Bill Reed and Laura Castle to be present; T. Redfield 2<sup>nd</sup>. [*all in favor, motion carried*]. Executive Session entered at 9:15 pm. Bill and Laura were dismissed from Executive Session at 9:58 pm. T. Redfield moved to exit executive session; H. Childress 2<sup>nd</sup> [*all in favor, motion carried.*] Executive session closed at 10:09 pm.

T. Redfield moved that Herb Childress will contact Town's Attorney with our preferences with regards to Memorandum of Understanding; M. Lamson 2<sup>nd</sup> [*all in favor, motion carried*].

**Adjourn:** H. Childress moved to adjourn, J. Webber 2<sup>nd</sup>. [*all in favor, motion carried*]. Meeting adjourned 10:13 pm.

Respectfully submitted,  
Herb Childress, Clerk