

**Middletown Springs Select Board • Approved Minutes
Regular Meeting • April 27, 2017**

BOARD MEMBERS PRESENT: H. Childress, C. Fenton, P. Kenyon, T. Redfield

TOWN OFFICERS PRESENT: L. Castle, Town Clerk; J. Burch-Clay, M. Chesnut-Tangerman, S. Grimm, Auditors.

CALLED TO ORDER: 7:01 PM

Approval of Minutes: T. Redfield moved to approve the minutes of 4/13; P. Kenyon 2nd [*all in favor, motion carried*].

Town Officers: All three of the Auditors attended this evening's meeting to discuss the agenda for the year's issues. The Board thanked all three Auditors for taking on this year's service.

The Auditors met on 4/23 to launch the year's work and review the prior years' auditor reports; they have a warned working meeting for May 8 (7:30 pm) to work with the Treasurer on procedures for the year. They're interested in prioritizing work with four areas:

- the Town trust funds, helping each board of trustees understand what they have and what their roles are; developing standardized reporting; and putting the trust funds' purposes and practices onto the town website [the Auditors will lead this work]
- organizing and regularizing the town's Policies and Ordinances manuals, and getting those onto the website as well [the Board will lead this work]
- develop more systematic procedures for cash handing for all small town transactions [the Auditors will lead this work]
- developing more regular spot checking through the year, across the three auditors [the Auditors will lead this work]

The Auditors are also re-adjusting their terms, to get back to the three-year staggered terms. They will provide the revisions to the Board and the Town Clerk.

Petition: The Town Clerk received a lawfully submitted petition, signed by 45 voters, with a requested ballot item: *Shall the voters of Middletown Springs vote to disapprove the civic ordinance (junk and junk vehicles) approved by the select board on March 9 2017?* The Board also, at attorney's advice, will add a second item: *Shall the voters of the town of Middletown Springs vote to exempt for a period of five years the property which is located on Firehouse Lane, and which is owned by the Middletown Springs Volunteer Fire Association, Inc. and is used for the purposes of such organization?* The Board of Civil Authority will set a date and location for the special election, aiming for early June.

Carl Haynes has been sworn in as Health Officer.

Road Foreman: While Bill has been away, Bob and Brent have been doing pre-summer maintenance, including the grading of some areas of Class III road.

Solid Waste: Green-Up Day is Saturday, May 6. Green-Up Day bags should be taken to the large waste collection location at West Street. The May large waste day is a no-fee drop off for large waste, and metal scrap is free in any case. Refrigerant-bearing materials will be collected at the West Street large waste area, with a \$20 drop-off fee for each refrigerant item. H. Childress will put items on Front Porch Forum.

Building Committee: The Building Committee requests that the Board approve the contract for building energy modeling with John Penney Consulting, for a fixed fee of \$4,000. H. Childress moved to approve the John Penney contract, T. Redfield 2nd [*all in favor, motion carried*]. The building charette will take place as soon as Penney completes the energy modeling.

The Building Committee has also received contract language from STS (Structural Engineer, \$8,600), and Hallam ICS (commissioning, \$2,730). Patty is working with Gary Kupferer to review those contracts.

Correspondence:

- Check from Casella for \$9.14 for recycling
- Bond Auto rewards program
- Marcy Lane neighbor requesting the town take over maintenance of Marcy Lane. The Town's Road Policy (adopted 1999) lays out procedures and construction requirements; H. Childress will provide the applicant with a copy of that policy, and invite them to attend a Selectboard meeting at a future date.
- Bill from VT Department of Labor for unemployment benefits (\$3,510)
- Request for employment verification from local bank for a town employee
- Notice from American Retroworks on electronic recycling totals for 2016

Board Orders: T. Redfield moved to approve the board orders as presented; H. Childress 2nd [*all in favor, motion carried*].

Legal: Terry has spoken with Gary Kupferer. Gary will work with Riedinger's attorney to move the gate at the end of Garron Road to allow plow truck turnaround. He believes that we would need to survey the precise location of Daisy Hollow Road before making plans to widen the travel surface of the road into the right-of-way.

Other Business: A committee has been at work to re-invigorate the Memorial Day parade, this year for Sunday May 28 at 3pm. Bob Bruttomesso has been coordinating participation. P. Kenyon moved to add a ballot item to our upcoming special election allocating \$500 to the 2017-18 town general budget for the funding of the 2018 Memorial Day parade; H. Childress 2nd [*all in favor, motion carried*]. The language will

be: *Shall the voters of the Town of Middletown Springs deem necessary and appropriate \$500 for the Town to support the Middletown Springs Memorial Day Parade, determining that the parade represents an important commemoration of the service of American servicemembers?*

Laura Castle received a dog bite complaint; H. Childress is acting to follow up.

H. Childress moved that the Town fund the annual swimming lessons for town children; P. Kenyon 2nd [*all in favor, motion carried*].

Adjourn: C. Fenton moved to adjourn; T. Redfield 2nd [*all in favor, motion carried*].
Meeting adjourned at 9:20 pm.

Respectfully submitted,
Herb Childress, Board Clerk