

**Middletown Springs Select Board • Approved Minutes
Regular Meeting • May 11, 2017**

BOARD MEMBERS PRESENT: H. Childress, C. Fenton, P. Kenyon, T. Redfield
TOWN OFFICERS PRESENT: S. Achey, Lister; L. Castle, Town Clerk; S. Grimm, Auditor; J. Talke Muniyak, Treasurer
PUBLIC PRESENT: Carl Haynes
CALLED TO ORDER: 7:00 PM

Approval of Minutes: T. Redfield moved to approve the minutes of 4/27; P. Kenyon 2nd; [*all in favor, motion carried*].

Town Officers: Sally Achey presented a possible new arrangement with New England Municipal Resource Center (NEMRC) for cloud-based software, which would allow easier off-site work for the listers, treasurer and town clerk. She also presented a request for a new tablet/laptop computer, for approximately \$450 refurbished/\$850 new; the budget line for computing resources has \$943 remaining in 2016-17.

The Auditors, Town Clerk and P. Kenyon met to discuss a cash-handling protocol. N. Burch-Clay will meet with Glen to discuss how it will work at the Transfer Station.

Treasurer Muniyak presented April final financials and a May 11 expenditure report, showing funds remaining or overages in each budget line. In general, the balance appears favorable, although the Board will continue caution for the remainder of the fiscal year.

Town Lands: P. Kenyon prepared a letter of thanks to Parker Water Wells for their well drilling, signed by Chris Fenton.

She brought the finalized contracts that we had discussed at April 13 for our signature; we have a letter from Gary Kupferer agreeing that the contracts appear to be in order. H. Childress moved to approve the contracts from John F. Penney (MEP), STS (Structural Engineering), Erickson (Estimator), Zero by Degrees (Envelope commissioning) and Hallam ICS (MEP commissioning); T. Redfield 2nd [*all in favor, motion carried*].

The energy charette will be May 31st, approximately 10 am, in the Historical Society dining room.

C. Fenton will look into options for records storage to free up space within the Town Office.

H. Childress will place a call for a Cemetery Task Force in Front Porch Forum.

Road Foreman: The crew has been grading as weather permits, but the rain has slowed progress.

P. Kenyon asked on behalf of the Building Committee whether the Highway crew could clear the area of the Town Office building site for the Memorial Day parade: cleaning up plow gravel, moving barricades, and seeding the well-drill site. Bill stated that there's no room left within the overtime ceiling to do much work, but that they could back-blade the gravel pushed up by winter plowing. Patty will inform the Building Committee, and try to get a volunteer crew to do the work.

Solid Waste: Green-Up Day was a big collection event. Once again, Hubbard wasn't as responsive as we hoped with replacement containers; we'd made the arrangement with them for two containers in reserve, but they had no record of our request, and they didn't arrive until 11:30. For the next round, we may have all of the dumpsters delivered at the beginning of the event. We may also consider instating the \$5 per load fee for next Green-Up day as well.

The Transfer Station will be required to collect compostable organic waste as of July 1. P. Kenyon will invite Wheaton Squire to a board meeting; we will ask Glen to inquire similarly with Hubbard.

Correspondence:

- VT Department of Health notification of Carl Haynes as Health officer for three year term beginning 5/1/2017;
- Thank you letter from American Red Cross for the town's contribution;
- Notification from VT Department of Labor of \$270 charges to unemployment for former employee;
- VLCT News May 2017;
- VLCT benefits notice of dental plan enrollment (2% increase);
- Registration tag for one-ton truck;
- Copy of correspondence from Gary Kupferer to John Thrasher Esq. regarding the Town moving the gate at the end of Garron Road;
- Copy of letters from Terry Redfield to Rutland County Sheriff's Department, reviewing a) the Memorial Day parade, and b) the budgetary approval of \$10,000 for 2017-18 law enforcement;
- Registration renewal notice for 2003 International;
- Request for overweight permit from Weston Pulpwood, with \$5 check. H. Childress moved to approve the overweight permit from Weston Pulpwood; P. Kenyon 2nd [*all in favor, motion carried*].

Board Orders: H. Childress moved to approve the board orders as presented; P. Kenyon 2nd [*all in favor, motion carried*].

Other Business: C. Haynes stated his belief that the Selectboard did not adequately warn the proposed June election. His claim is that the Board voted to approve each of the items on the ballot, but did not approve the warning as a whole. He also believes that the informational meeting should have been part of the warning, as is done for

Town Meeting. The Board is clear that we did vote to approve each of the three ballot items, and then sent the warning to the BCA to set the date, time and location; and also that there is no requirement for an informational meeting at any other than Town Meeting, and so no need to include a voluntary meeting on the warning for a special election. H. Childress moved to have a Selectboard informational meeting at 6PM on Monday June 5 at the Historical Society, prior to the Tuesday June 6 special election; P. Kenyon 2nd [*all in favor, motion carried*].

Chris Fenton discussed the need for a Town complaint log, to be able to have a historical record of complaints over time. H. Childress will work with the Town Clerk to develop a recordkeeping system and procedure for recording all relevant information.

The Town voted to fund swimming lessons, but there is no specific person allocated to organizing the process. H. Childress will ask Cheryl Mahoney if she'd like to coordinate one more time; if she declines, H. Childress will post for a volunteer on Front Porch Forum.

The Memorial Day Parade is confirmed for Sunday, May 28, at 3 pm, with staging beginning at 2 pm on Buxton Road. Bob Bruttomesso has taken a great deal of coordination, and the Creative Economy team has helped with planning.

H. Childress will be absent from the May 25 Board meeting.

The Town Clerk's office will be closed May 26 through 29. H. Childress will post this on FPF as well.

Adjourn: H. Childress moved to adjourn; C. Fenton 2nd [*all in favor, motion carried*]. Meeting adjourned at 9:44 pm.

Respectfully submitted,
Herb Childress, Board Clerk