

**Middletown Springs Select Board Minutes
Regular Meeting
July 11 2013 Approved**

CALL TO ORDER: C. Larson called the meeting to order at 7:00 pm.

- **BOARD PRESENT:** Shirley Moyer, Jim Webber, Chris Larson, Mike Lamson, C. Haynes (arrives 9:39)

PUBLIC PRESENT: Bill Reed, Steve Letendre

Approval of Minutes of June 13, June 20, and June 27

- June 27 minutes tabled
- J. Webber moves to approve the June 13 and June 20 minutes as presented. S. Moyer 2nd. *[all in favor, motion carried]*

Public Comments

- None

SRTS

- Steve Letendre – project is underway – Belden began excavation this week. Engineer is on-site to ensure project is completed as planned. \$18K overrun to install correct drainage which was not in place as expected. A change order will be issued to VTRANS. Contingency in grant may cover this cost. The state is also considering contributing materials such as the catch basins. Steve recommends that the Selectboard approve the change order as it is an essential part of the project.
- C. Larson moves to approve the change order recommend by Dubois and King for the underdrain connector at approximately \$18,000 seeking inclusion of that amount in the grant. M. Lamson 2nd. M. Lamson inquires if the approval can be contingent on approval of funding by the state. This may slow the process down as the materials would not be ordered if it were contingent. *[all in favor, motion carried]*
- Per Steve – the SRTS project has been randomly selected to be audited by the Federal Government to ensure project/process is completed per plans. This was brought to our attention a week ago. Federal stipulation that the town has a full time employee involved in the process. VTRANS was not clear as to how this would relate to a small town with limited employees. Consensus that Bill attend the meeting.

Parker Property

- None

Auditors Report

- None

West Street/Route 140 Project

- Jenne Talke Munyak has been working on payment financing for the Route 140 project.
- A reduced rate of 2.1% for 3 years or 2.25% for 5 years. Rate is subject to change. C. Larson will let Jenne know \$200,000 for 3 years at 2.1%.
- Bill has been prepping for the project – ditching and using the material for shoulders, cleanup around guardrails

Road Commissioner Report

- Hillary Smid has been working on a FEMA hazard mitigation grant to replace culvert on North Road which needs to be upgraded. Estimate of \$8K with 25% match from the town. Hillary requested a letter from the board
- C. Larson moves to apply for the grant to replace the North Street culvert. If approved the town will cover the 25% match. J. Webber 2nd. *[all in favor, motion carried]*

Road Commissioner Report

- Has been ditching, repairing potholes, equipment maintenance
- Met with Jim Pease of Agency of Natural Resources to discuss water runoff. Jim felt there was money available for water runoff (Rain Gardens, etc. (berm with foliage)). Bill will be discussing with the Church board.
- Roadside mowing – Bill felt that Bruce Orchitt did a great job
- M. Lamson moves to hire Bruce Orchitt to complete a second roadside mowing in September. J. Webber 2nd. *[all in favor, motion carried]*
- Daisy Hollow repair near Route 133 – Bill inquires if a decision was made on how to repair. Carl was to speak with John regarding using the water bar near the old Colvin Road/hay bales in right of way. M. Lamson moves to direct Bill to raise the grade of the road as was discussed previously and create a crown by bringing in gravel. C. Larson 2nd. S. Moyer is concerned that the north side of the road will still be affected. Bill recommends rock-lining the ditch on the north side and using the old waterbar at the entrance of the culvert. C. Larson – aye, M. Lamson – aye, J. Webber – nay, S. Moyer – nay. Motion defeated. Chris feels we could move gravel back out of the ditch and fill in the wash and get a recommendation from the state as to proper method to repair. Bill suggests Tom Roberts or Eric House from District 3. Bill will be setting up this meeting.
- Carl and Bill interviewed Steve Geno for the road crew position. Bill feels he will be happy with a part time position. A special meeting will be scheduled for early next week to meet with Steve.
- Discussion of moving answering machine to town garage so that a more specific recording can introduce the highway dept. Chris feels that we should be able to leave service requests on the answering machine.

Solid Waste/Fort Dumpster

- K and S Tire will be removing tires from the transfer station and behind the pole barn.

Firehouse Lane Water Issue

- None

End of Year Financial Report

- Jenny left Treasurer's Report for review

Financials/Board Orders

- Discussion of signing salary board orders. S. Moyer - has brought it up more than once that the board had voted 9/13/12 that the time cards be signed by the highway dept. C. Larson states that we could discipline an employee for not following the policy but it would not be legal to not pay someone for work completed. Jim agrees with Shirley - if the motion was passed unanimously, the time cards should be signed. J. Webber feels that an employee should be on administrative leave if not complying with policy. Bill feels we are discussing employee related issues outside of executive session. Chris does not agree. M. Lamson inquires why Bill won't sign the timecard. Bill feels all employees are not being treated the same (not required to sign), time clock has never been right and he

will not sign a false document. Bill states that he has no problem signing the time card if the clock is correct. M. Lamson will look in to a time clock repair.

- C. Larson moves to approve the July 11 and June 30 highway salary board orders as presented. M. Lamson 2nd. [*S. Moyer – nay, M. Lamson – aye, C. Larson – aye, J. Webber – nay, motion does not carry*]
- C. Larson moves to approve the balance of the board orders as presented. J. Webber 2nd. [*all in favor, motion carried*]
- Chris will schedule Special Meeting when the full board is available.

Correspondence

- Application for employment from Ian Dressler for transfer station. Consensus to allow as needed employment if paperwork/shots are in order.
- Credit application sheet from NAPA – Allied Auto in Granville
- Rutland County Sherriff – offering civilian fingerprinting
- Webber, Chapman, Kupferer - \$2,430 legal fee re. Garron Road
- Association of Blind and Visually impaired – thank you letter
- Service Request for Selectboard minutes, copy of agenda and where it was posted from Kathy Reed. Laura provided info.
- Agency of Transportation – exemption certificate for diesel – expires end of 2014
- VT Center for Independent Living – thank you letter for contribution
- Dept of taxes – notice of education tax rates – non-res1.5023, homestead rate: 1.6182
- Certificate of insurance from Casella
- Agency of Natural Resources – Town Forest Fire Warden expires 6/30/13. Recommend Jason Cook who has agreed to reappointment. S. Moyer moves to reappoint Jason Cook to the 5 year Town Forest Fire Warden. C. Larson 2nd. [*all in favor, motion carried*]
- VTRANS – park and ride
- VLCT News
- Letter from Kathy Reed to Selectboard.

Other Business

- Question from Bill – should he continue to come to work if board order for payment are not approved. Chris intends to schedule a Special Meeting to get the order signed.
- Chris Larson lets the board know that he will moving out of town September 1 and will need to resign from the board around this time.
- S. Moyer inquires about appointments -Trustee of Public Monies, Trustee of Copeland Church Fund, Copeland Cemetery Fund, Copeland Milk Fund
- J. Webber inquires if there is a town policy regarding concealed weapons on town property or when on duty. C. Larson does not believe there is a policy. J. Webber thinks there should be a policy. Jim will research.
- C. Haynes arrives 9:39
- M. Lamson moves to approve the July 11 and June 30 highway salary board orders as presented. C. Larson 2nd. C. Haynes inquires if the pay rates have been changed. It appears Jenny may have been under the impression there were approved raises which has not occurred to date. Pay rates corrected. M. Lamson amends the motion to read “as amended.” [*S. Moyer – nay, M. Lamson – aye, C. Larson – aye, J. Webber – nay, C. Haynes – aye: motion carried*]
- M. Lamson inquires with Carl his impressions of the applicant for Road Crew. Carl feels he is more qualified than previous employee and has some relevant experience. C. Larson moves to hire Steven Geno for the part time highway employee position at \$12/hour for up to 32 hours per week once paperwork is approved. C. Haynes 2nd. [*S. Moyer – aye, M. Lamson – nay, C. Larson – aye, J. Webber – aye, C. Haynes – aye: motion carried*]

- C. Larson moves to approve the June 27 minutes as presented. C. Haynes 2nd. [S. Moyer – abstain, M. Lamson – abstain, C. Larson – aye, J. Webber – aye, C. Haynes – aye: motion carried]

Adjourn

Meeting adjourned 9:54 pm.

Mike Lamson, Clerk