

**Middletown Springs Select Board Minutes
Special Meeting
July 24, 2013 Approved**

CALL TO ORDER: C. Larson called the meeting to order at 6:00 pm.

BOARD PRESENT: Shirley Moyer, Chris Larson, Mike Lamson, Jim Webber, Carl Haynes,

PUBLIC PRESENT: Bill Reed

OSHA Investigation

- An OSHA investigator from the state met with C. Larson who wanted to inspect the Town Garage. This was based on an anonymous complaint. The OSHA investigator inspected the garage and Town Office/met with Laura.
- 2 violations were noted: lack of wash stations and restroom at the Town Garage. Possible violation for eye-wash station. Other suggestions were made.
 - Solution per inspector could be stand alone porta-potty with wash station located behind Town Garage. This would need to be separate from Transfer Station porta-potty. Access to wash facility could also be at Town Office or Fire Dept and written policy that a reflective vest and employee look both ways before crossing street.
 - There may already be a policy to allow employees to use the Firehouse facilities. Chris will follow up.
- Upgrade safety gear – reflective shirts/steel toe boots

Employee Issues

- Carl inquires about pothole on West Street which was filled today however has not been repaired to date. Bill responds that today was his first opportunity while making other related repairs. Carl feels that the pothole was there too long and Bill did not address the problem. Bill replies that he was not aware of the problem
- Chris inquires if a message were to be left at the garage, would Bill fill out a Service Request Form and take care of the issue. Chris feels that people should be able to leave a message at the town garage. Discussion of adding a voicemail greeting at the garage providing emergency number.
- J. Webber moves to enter into executive session to discuss employee issues and invite Bill Reed. C. Larson 2nd. *[all in favor, motion carried]* Move into executive session 7:04.
- C. Haynes moves to exit executive session. C. Larson 2nd. *[all in favor, motion carried]*
- Move out of executive session 7:36. No action taken.

Adjourn

Meeting adjourned 7:40 pm. Mike Lamson, Clerk