

**Middletown Springs Board of School Directors (Regular) Meeting**

**Date: February 7, 2013**

**Time: 6:00 PM**

**Place: Middletown Springs Elementary School**

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**OFFICIAL MINUTES**

Present: Clarence Haynes, Steven Letendre, Karen Mach, Meredith Morgan (Board Members), Also Present: Joan Paustian (Superintendent.), Rick Beal (Principal), Susan Rosso (Recording Secretary). Louis Milazzo (Business Mgr.) arrived at 6:07PM. Public Present: None

**1. Call to Order (Action)**

Clarence Haynes called the meeting to order at 6:04PM.

**2. Presentation (if applicable):**

Mr. Beal presented writing samples from students in grades three and four; being led by Ms. Brzezinski, Mrs. Chamberlain, and Mrs. Austin. Mr. Beal is proud of the students' work. Board members and Dr. Paustian read the papers and found them interesting and well done.

**3. Consent Agenda: (Action)**

**1. Approval of Minutes – Unofficial Minutes from:**

a. January 10, 2013 (regular)

b. January 28, 2013 (special)

The Board reviewed the minutes from January 10 and January 28, 2013. Karen Mach moved to approve the minutes of the Jan. 10 and Jan. 28 meetings, Clarence Haynes seconded; motion carried.

**b. Superintendent's Report (Written)**

The Administrative Team met today and they are planning for the March in-service. Teachers will receive professional development instruction from Jean Ward (Science), Dr. Rajia (Math), and Dr. Collins (Writing). Supt. Paustian will review this year's NECAP results with the teachers. Supt. Paustian will be presenting at this year's Vt. Association of Elementary Office Professionals (VAEOP) Conference on building administration and secretarial responsibilities.

**c. Principal's Report (Written)**

The next Science Professional Development activity will take place on Feb. 28<sup>th</sup> at Tinmouth School; MSES teachers will attend. Dr. Rajia will continue to work with the schools to align Math with the Common Core. We held training on diversity on Jan 19<sup>th</sup> with 18 MSES staff members in attendance. Great conversations and viewpoints were shared. We had the 2<sup>nd</sup> Farm to School Committee meeting. They are working on the grant in three groups and then intertwining their work. An employee from Countryside Alarm will be here soon to review our alarm systems. Lieutenant Chuck Cacciatore will be in to review our security procedures and to have lunch with the kids. Our new Cook started this week. So far, the food has been delicious and well-received. We have already seen an increase in children and adults taking lunch. Preparing fresh food definitely takes longer; but the results are impressive. The school is ready to move ahead with putting out bids for the roofing project. Discussion about the roof repairs ensued. Mr. Beal will work with Mr. Letendre on preparing the bid. The

water project is moving along; invoices for reimbursement have been received. Mr. Beal provided a quick synopsis of how our students did on the NECAPs. We exceeded the state percentages in proficiency in Reading, Math, and Writing. Discussion ensued about using AIMSWeb data in addition to NECAP data to more accurately measure student progress.

d. Business Manager's Report

Mr. Milazzo handed out current financial statements. He has been working with Mr. Beal on ways to reduce the anticipated deficit for this year. Every effort will be made to end the year in a positive stance (not in a deficit). Updated copies of the '13-'14 budget were distributed. Mr. Milazzo also handed out copies of the audit report for last year. Positively, there were no findings for MSES.

i. Financial Statements

See Business Manager's Report above.

Steven Letendre moved to accept the reports of the Superintendent, Principal, and Business Manager, Karen Mach seconded; motion carried.

Approve Warrants: **(Action)**

e. Warrant #148 in the amount of \$4,351.19 dated 1/3/13

f. Warrant #149 in the amount of \$115,829.93 dated 1/16/13

Clarence Haynes moved to approve Warrant #148 in the amount of \$4,351.19 dated 1/3/13 and Warrant #149 in the amount of \$115,829.93 dated 1/16/13, Karen Mach seconded; motion carried.

4. General Public Comments **(Listen & Defer Action to Future Meeting)**

None

5. Old Business: **(Itemize Subjects for Deliberation & Possible Action)**

None

6. New Business: **(Receive Information & Possible Action):**

a. Prepare for Town Meeting

Mr. Milazzo presented slides for the school budget presentation which were reviewed and discussed. The Board then discussed elementary and secondary costs; including special education. It was decided by consensus to use the slides at Town Meeting.

7. Policies **(approval):**

a. C-6 Board Member Commitment to Non-Discrimination (revised)

Steven Letendre moved to approve Policy # C-6 "Board Member Commitment to Non-Discrimination" as revised, Karen Mach seconded; motion carried.

8. Action on Personnel Contract **(Action)** (if applicable)

None

9. Set Next Board Meeting (Regular) & Agenda Building: (Regular meeting – anticipated March 14, 2013 (will also be the re-organization meeting) **(Action)**.

Please Note: there is also a pre-town meeting special meeting set for 2/27/13 from 6:30 – 8:30 PM at MSES.

Next Regular Board Meeting set for Thursday, March 7, 2013 at 6:00PM at MSES.

10. Executive Session 1 VSA § 313 (1-9) (a) (b) if warranted (Discussion & Possible Action).

None

11. Other Lawful Business **(Information Gathering Only)**

- Clarence Haynes reported that the “Fair Share” law passed the Senate 27-3 and will be up for vote in the House. The bill would cover all municipal employees, support staff members and teachers; requiring all employees covered by a negotiated contract to pay a percentage of union dues, whether or not they choose to join the union.
- The VEHI health insurance increases for '13-14 were announced as lower than expected. However, the announcement came too late for the figures to be adjusted in the budget.
- Mr. Haynes would like to express the Board’s deep regret at losing Steven Letendre as a member. He has been a great resource and asset to the board. Mr. Haynes and the Board members are sad to see him go and very thankful for his years of service.

12. Adjournment **(Action)**

Steven Letendre moved to adjourn the meeting at 7:32PM, Karen Mach seconded; motion carried.

Meeting adjourned.

Respectfully submitted,  
Susan Rosso, Recording Secy.