

**Middletown Springs Building Committee**  
**Meeting November 6, 2013**  
**7pm - Historical Society Dining Room**  
**Approved Minutes**

**Present:** David Munityak, Robin Chesnut-Tangerman, Patty McWilliams, Maureen McCormack, Tom Hurcomb, Nora Rubinstein, Patty Kenyon, Kimberly Mathewson, Fred Bradley, and Michael Beattie.

**Call to Order:** D Munityak called the meeting to order at 7:07pm.

**I. Minutes:**

**A. Approval of 10/22/13 Minutes:** Discussion about readability under Items IV - WiFi and VIII - Funding. Changes suggested and accepted by the committee.

Patty McWilliams moved to accept the minutes of 10/22/13 as amended. Maureen McCormack seconded and the motion carried.

**II. Public Comments:** None

**III. Community Support**

**A. Management & Planning Tools:** P Kenyon stated that we had 4 people volunteer their time to help in the visioning session. We'd still like to get 8 to 10 more people involved. The 4 that have volunteered so far are Lil Georg, Peter Stevenson, Bob Moran and Judy Robinson. Discussion ensued about the best way to get more volunteers, a plan was set and a reminder will be drafted to go out to Front Porch Forum immediately and also will be sent to the school to be added to Friday Notices. If we are still short on volunteers after that appeal, we will begin to invite people from the community in the hopes of getting a well-rounded representation.

K Mathewson reminded the committee that we will need food and some support from building committee members on the day of the event and reported that the school will be available for set up on Friday, November 23 from 4 to 6pm.

**B. Legislative Update:** T Hurcomb is still working on the draft to the update letter and will share it with the committee as soon as it is available. He will also be attending a Rutland Regional Planning Commission event with local legislators in early December, he will use that as another way to keep them in the loop in terms of our progress so far.

**IV. Public WiFi Initiative:** D Munityak invited Building Committee members to join him at the Historical Society's meeting tomorrow night to answer questions the society's trustees have about the WiFi Initiative and the equipment that the town would like to install on their building. Meeting starts at 7:30 in the Historical Society's Museum Room.

**V. Friends in Adoption (FIA):** D Munityak inquired if committee members had seen the posting on Front Porch Forum made by Dawn Smith from FIA. Some committee members had seen it, some had not. The post was publicizing a Tag Sale and Open House at the FIA building, currently for sale, which included this statement about the building:

"A "GREEN OFFICE" WITH A VAULT, HANDICAPPED ACCESS AND WELL DESIGNED SPACE- WOULD MAKE A GREAT TOWN HALL"

D Munityak then asked the committee if they thought we should take this opportunity to share on Front Porch Forum the recommendation we made to the Select Board at their last meeting regarding the FIA building and its appropriateness for a Town Office? At the conclusion of the discussion, Maureen McCormack moved that David Munityak post on Front Porch Forum the Building Committee's recommendation to the Select Board regarding the Friends in Adoption building. K Mathewson seconded and the motion carried.

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**VI. Project Scheduling:**

- A. Building Removal:** D Munyai spoke to Todd from Clay Point Associates and is still waiting on the completion of an RFP to begin the process for taking down the building. The cost for preparing the RFP has increased due to the inclusion of building removal along with the lead and asbestos abatement. The original figure for preparing the RFP was quoted at seven to eight hundred dollars, but with the additional work needed to include the safe demolition of the entire structure, the work and therefore the price has increased. The new estimate to prepare the RFP is \$1700. This money will come from the building fund established last March. The hope is that this process will get under way very soon and that the building will be removed before the end of the year. The money for building removal and lead and asbestos abatement will come from a grant from the Agency of Commerce.

**VII. Building & Site Design:**

- A. Town Office Programming:** M McCormack is working with Laura on preparing a list of office needs for Michael.
- B. Library Programming:** K Mathewson reported that she presented her outline of needs for a new or improved library building to the Library Trustees earlier in the day at their meeting. The trustees were in full agreement with Kimberly regarding those needs for future expansion. Kimberly has since shared those documents with Michael so that he can begin to estimate the space needed if the library was to co-habit the new town building.
- C. Well:** No new news on the well.
- D. Town Office Visits:** A group of committee members, including Laura Castle, will be visiting the Ferrisburg Town Office tomorrow morning. They will report back with their impressions at the next meeting.

**VIII. Funding**

- A. SWCRPC Grant Closeout:** D Munyai reported hearing from SWCRPC that the checks for the work done to remove the tanks and clean up the contaminated soil have been sent. The town should have them in house at any moment.
- B. ACCD Grant:** We are still waiting for final approval from the Agency of Commerce on the proposed grant revisions we requested. We have been given a verbal OK from the necessary parties and are now just awaiting the confirmation in writing.

**X. Other Business:** None

**Adjourn:** N Rubinstein moved to adjourn at 8:45pm, T Hurcomb seconded, meeting adjourned.

Next meeting date is Thursday, November 21 at 7pm to be held at the Historical Society Dining Room or the Library depending on availability and weather conditions.

Respectfully submitted by,

Patty Kenyon  
Building Committee Clerk