

Middletown Springs Building Committee
January 8, 2014 – Middletown Springs Public Library
Rescheduled from January 1, 2014
Approved Minutes

Present: David Muniyak, Kristal Hier, Michael Beattie, Lois Dansereau, Fred Bradley, Maureen McCormack, Kimberly Mathewson, Patty Kenyon and Robin Chesnut-Tangerman.

Call to Order at 7:12pm

I. Minutes :

a) Approval of 12/19/13 minutes: D Muniyak asked that the minutes be amended under item VII a) i), the last sentence should read “Required paperwork must be submitted before funds can be disbursed” instead of “before grant can be officially awarded” to reflect the actual state of affairs. F Bradley moved to approve the minutes of 12/19/2013 as amended. R Chesnut-Tangerman seconded and the motion carried.

II. Public Comments: none

III. Building & Site Design:

a) Town office programming - processing ‘Visioning’ information: The committee reviewed the consolidated statements generated by M McCormack, K Mathewson, and P Kenyon as a result of the committee’s work at the last meeting. There was discussion surrounding the process along with suggested changes. P Kenyon will put together a document that contains all the information in flow chart style that led up to the final 7 statements. This document will become part of the next public meeting.

The committee set February 8, from 11am to 1pm for the next Public Informational Meeting. It was agreed that the next committee meeting will be used as a planning meeting for this event. K Hier will contact the school regarding availability of the multi-purpose room on 2/8. K Mathewson will contact Kathy Letendre to ask that she attend our next meeting (1/16) to help us in planning the next steps in terms of public input.

M Beattie brought up the subject of building cost and that townspeople will want some cost/funding information as we move ahead. M McCormack offered to start working on funding options, beginning by meeting with the folks from Wells who were very successful in obtaining in-kind donations for their building. Additionally we have a list of potential grant sources that we plan to explore in greater detail now that we have a better understanding of what the townspeople want to see in a new building. Would also be good to begin work on a preliminary building design.

b) Library programming: Nothing new to report.

c) Well: Nothing new to report.

IV. Public WiFi initiative: D Muniyak updated the committee as follows: The Select Board has received the suggested changes from the town’s attorney and they have been forwarded to the Historical Society for review. The Historical Society meets tomorrow night at 7:30pm and will take up the issue. Committee members are encouraged to attend.

V. Project Scheduling:

a) Building removal: D Muniyak reported that 3 bids were received on December 23. The low bid of \$24,959 was awarded by the Select Board that night to Alderson, Inc. Clay Point Associates will be the project manager through the process. The cost for that is \$3700. The Select Board approved that expenditure as well. Work is scheduled

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to start Monday, January 13. The banner needs to be removed from the building and we need to arrange with David Wright and Dan McKeen to take the sliding door off the building as they have asked for it. We also need to get a few items that we wanted to save from the site out of the building. D Muniyak will contact D Wright about the door, and has asked available committee members to meet on Sunday 1/12 to do the final building clean up. F Bradley will bring his tractor. D Muniyak will send a reminder email to the committee. It was also mentioned that we should inform the townspeople that the building will be taken down starting on Monday, 1/13. D Muniyak will post the news to Front Porch Forum.

VI. Community Support:

- a) Town wide meeting to present visioning info: Date was set for Saturday, February 8 from 11am to 1pm at the school's multi-purpose room.
- b) 2014 Town meeting information event / food sale planning: D Muniyak has emailed Robert Gould for permission to use the Historical Society's dining room, has not heard back. Hopefully, the Historical Society will discuss this at their meeting tomorrow night. More detailed planning will happen at next week's meeting.
- c) Town Report - BC report: D Muniyak has not finished this yet, but will soon and will send it out to the committee for comments before passing it on to Laura for inclusion in the Town Report.

VII. Funding:

- a) ACCD Grant:
 - 1. Required items for ACCD grant: D Muniyak reports that we are honing in on gathering all the required items. Last outstanding item is the town attorney's opinion, which is expected to arrive any day.
 - 2. Sign design: D Muniyak is working on a design. The signage is required as part of the ACCD Grant. The Intent is to include all the funders who contributed to the site clean-up.
- b) 2014 Town meeting: D Muniyak reported that the Select Board approved adding our request for funding to the town ballot at their December 23 meeting.
- c) Village Center Designation status?: M McCormack updated the committee on the Planning Commission's progress. Things are moving forward according to plan and they expect that we will get Village Center Designation sometime in March or April. Having this designation will give us priority when applying for grants for the building project.

VIII. Sub-Committee Tasks: D Muniyak asked the committee to consider forming a sub-committee to focus on fundraising. M McCormack wants to start working on this and try to get some talks going with Wells. The committee gave M McCormack the go ahead.

- a) Public Relations- Tabled as these members were not at the meeting.

IX. Other Business: R Chesnut-Tangerman brought up the grant opportunity from the National Endowment for the Arts that N Rubinstein shared via email earlier in the week. The grant is awarded for partnerships between non-profit arts organizations and municipalities. He cited a couple of examples of projects in Vermont that have received this grant and stated that SolarFest could be a good fit as the arts organization to partner with for this grant. We were

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too late to apply for funding in this round of grants, but this is something that might be explored for the next round.

Adjourn: D Munyai moved to adjourn at 9pm, P Kenyon seconded. Meeting adjourned.

Next meeting Thursday, January 16, 2014 at the Middletown Springs Library - 7pm

Respectfully submitted by,

Patty Kenyon
Building Committee Clerk