

Middletown Springs Building Committee
January 16, 2014 - Middletown Springs Public Library
Approved Minutes

Present: David Munyai, Fred Bradley, Patty McWilliams, Maureen McCormack, Tom Hurcomb, Michael Beattie, Patty Kenyon, Robin Chesnut-Tangerman, Kristal Hier at 7:35pm (made the quorum), Kathy Letendre arrived 7:40pm

Prior to the arrival of K Hier the members discussed the recent OCLC library space planning webinar attended by M Beattie and M McCormack and possible strategies for achieving a quorum at meetings.

Call to Order: D Munyai called the meeting to order at 7:44 pm.

I. Minutes:

A. Approval of 1/8/14 minutes: F Bradley moved to approve the minutes of 1/8/2014 as presented, P McWilliams seconded and the motion carried.

II. Public Comments: None

III. Public WiFi initiative Community Support: D Munyai updated the committee that the WiFi hot spot is now up and running. The reinstallation took place earlier today at the Historical Society.

IV. Community Support

A. Planning for town wide meeting to present visioning info: Committee members talked with K Letendre to review their objectives and get her recommendations for disseminating the visioning information to the general public. The objectives are to show the work that has been done so far as well as to solicit additional input from those who attend the town wide meeting. K. Letendre shared some potential strategies, which were discussed at length by the group. The group also discussed and came to consensus on how best to use the additional data that will be collected at the meeting on February 8.

The group then talked about the structure of the meeting and a bit about logistics.

The committee thanked K Letendre for sharing her time and expertise with us and for agreeing to help facilitate the February 8 meeting for us.

The next steps are to have another planning meeting to work on specifics as far as presentation boards, publicity, handouts, and food. That meeting was set for Thursday, January 23rd at 7pm at the library.

Tasks were then doled out to the folks at the meeting to be worked on and brought to the next meeting for review and additional input.

- D Munyai will work on the presentation board information
- P McWilliams will work on the post card and poster
- T Hurcomb will work on updating the financial information outline

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- F Bradley will work with D Muniyak on the securing the presentation board materials
- R Chesnut-Tangerman will work on updating the FAQ's
- K Letendre will work on the talking points for the meeting and some supply logistics
- P Kenyon, M McCormack, M Beattie, & K Hier will work on the survey/brochure contents

T Hurcomb reported that he has secured the folks at PEG TV to cover the meeting again. This will result in another video that we can share with townspeople via the web.

V. Other Business: None

Adjourn: D Muniyak moved to adjourn at 9:38 pm, P Kenyon seconded, meeting adjourned.

Next meeting(s)

Work party - Thursday, January 23, 7pm at the Library

Regular meeting - Wednesday February, 5 at the Historical Society Dining Room

Respectfully submitted by,

Patty Kenyon
Building Committee Clerk