

Middletown Springs Building Committee
October 1, 2014 – Middletown Springs Historical Society
Approved Minutes

Present: Robin Chesnut-Tangerman, Fred Bradley, Maureen McCormack, Patty Kenyon, Michael Beattie, Kimberly Mathewson, David Munyak, Tom Hurcomb, Patty McWilliams, David Wright, Kristal Hier at 7:14pm

Absent: Lois Dansereau

Public Present: John & Vicki Arsenault, Carl Haynes, Terry Redfield, Shirley Moyer, Herb Childress, Mike Lamson, Peter Stevenson, Mark McManus, Herb left at 8pm, Mark, John Vicki at 8:20pm.

Call to Order: The meeting was called to order at 7:05pm by D Munyak

I. Minutes:

A. Approval of September 18 minutes. - M Beattie moved to approve the minutes of September 18, 2014 as amended, M McCormack seconded and the motion carried.

II. Public Comments: none

III. Building & Site Design:

- A. Review preliminary designs with committee and Selectboard** - M Beattie & M McManus presented and reviewed their preliminary drawings which will be presented at the open house on Saturday, October 4. Two options were presented - Option 1 which is a one story building with the Town office only and is proposed at 3088 square feet and Option 2, a 2 story plan that includes a town office and a library with a footprint of 3000 square feet on each level.

There was much discussion around both drawings, but overall both were well received. Both options were presented as preliminary study drawings, so we should feel like these plans are malleable and a starting point for collecting input from all interested parties. The committee thanked the architects for their work and for reviewing their drawings with the committee and the Select Board. We anticipate that this will make a very nice presentation for the open house on Saturday.

M Beattie asked for advice on how many copies to make for handouts on Saturday - the consensus was to start out with 50 copies and more copies could be made at the town office if needed.

Next steps are to proceed as a committee knowing that design changes will happen, but these preliminary drawings can now be used to help us move forward on many different fronts, including cost estimating, developing fundraising campaigns, energy engineering, and so on.

Middletown Springs Building Committee
October 1, 2014 – Middletown Springs Historical Society
Approved Minutes

IV. Sub-Committee Reports

A. Public Relations

1. **October 4 open house planning** - T Hurcomb thanked the library for allowing us to use their sandwich board which is on the green right now advertising the Saturday event. T Hurcomb, F Bradley, M Beattie, D Muniyak will meet at 9am on Friday morning to stake out the building footprint and set up tents.

On Saturday, T Hurcomb, F Bradley, M Beattie, D Muniyak, K Mathewson, K Hier, R Chesnut-Tangerman and L Dansereau will be on hand to man the event. That crew will meet at 8am to prep for the 9am opening. Event will run from 9am to 1pm.

D Muniyak submitted the revised sign layout to Green Screen and is hoping that it will be done by Friday afternoon.

- B. **Fund raising** - Patty reviewed fund raising sub-committee's progress. Next big item on the agenda, beyond researching grants, is to meet with the folks from Wells, who were able to fund a huge chunk of their new town office with donations, to see what we might learn from their experiences.

- V. Community Support** - Kristal put out a Q & A on Front Porch Forum this past week. Excellent piece. Overall feedback on the Q & A is great. D Muniyak will work on the next Front Porch Forum Q & A submission.

VI. Project Scheduling

- A. **PCB / basement cleanup** - D Muniyak reported that he did the pre-bid walk through a few days ago and there were a good number of contractors there. During that walk through there were some questions about a deteriorated steam pipe that might be more of a clean-up issue than originally anticipated. Because of that the bid has been pushed back to October 10th, so that folks have more time to get a comprehensive bid together including this new development.

- B. **Well / septic permit** - no news

VII. Other Business:

Next Meeting scheduled for Thursday, October 16, 2014

Adjourn: P McWilliams moved to adjourn at 8:45pm, Tom Hurcomb seconded, meeting adjourned.

Respectfully submitted,

Patty Kenyon
Building Committee Clerk