

**Middletown Springs Building Committee**  
**February 19, 2015 - Middletown Springs Library**  
**Approved Minutes**

**Members Present:** David Munyak, Lois Dansereau, Michael Beattie, Thomas Hurcomb, Kimberly Mathewson, Patty McWilliams, Patty Kenyon, David Wright

**Members Absent:** Robin Chesnut-Tangerman, Fred Bradley, Kristal Hier, Maureen McCormack

**Public Present:** Peter Stevenson

**Call to Order:** D Munyak called the meeting to order at 7:11pm

**I. Minutes:**

- A. Approval of December 18 minutes.** - T Hurcomb moved to approve the minutes of December 18 as amended, M Beattie seconded and the motion carried.

**NOTE:** There were no meetings scheduled or held in January and there was no meeting on February 4<sup>th</sup> due to a lack of quorum.

**II. Public Comments:** None

**III. Sub-Committee Reports**

**A. Public Relations**

**1. Town Meeting Food Sale planning** - P Kenyon offered to head up this year's food sale. K Mathewson and L Dansereau offered to help Patty with planning. P McWilliams will work on a post card notice to be mailed to town residents advertising the food sale and asking for support for the Town Municipal Facilities ballot item. We will have updated information boards at the food sale for visitors to peruse. Stay tuned for updates and requests for help as the planning proceeds.

**2. FPF - update on postings** - Last posting was done by D Munyak on Brownfields recap. P Kenyon will do some postings about the food sale, D Munyak will do ballot item post.

**3. BC report for Town Report** - D Munyak reported that he prepared a report for the Town Report that included a financial recap on Brownfields project.

**B. Fund raising**

**1. Town meeting article status** - D Munyak reported that the article was approved by the Select Board and is on the ballot.

**2. ACCD grant increase** - D Munyak reported that we were seeking an additional \$10,945 from ACCD for cost overruns on the clean-up process and we were able to get \$5,000 extra added on to our original grant figure.

**3. ACCD Reimbursement** - D Munyak submitted a reimbursement request to ACCD for \$129, 334.78 on 1/16/2015 - we have received that payment and that grant is now closed. Good news. Many thanks to Dave for all his work on this project.

**IV. Building & Site Design:**

- A. Rochester Library field trip** - K Mathewson & D Munyak took a field to look at a Library addition in Rochester. They shared some interesting tidbits that they learned from them about the process and felt that it was well worth the trip to glean information about the project, the process, and to see the end result.

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**B. Plans, elevations, cost estimates** - M Beattie reported that he is working on an entirely new design. Function, energy, durability, form are things he's keeping in mind along with all the feedback we've received to date. Michael would like to have a more formalized process for providing feedback within the committee. D Muniyak will work on putting together a feedback form that each committee member can fill out with their thoughts and their feedback that can then be passed along to the architect. There was also discussion about the group coming to consensus in terms of priorities for the building. D Wright suggested that we all go back and re-read Tom Keefe's Historic Architecture report as it's been a while and it's an appropriate time to bring his expertise and some context into the discussion. This report is on the Building Committee's page of the Town's website. Direct link provided here:  
<http://middletownsprings.vt.gov/wp-content/uploads/2012/08/ASSESSMENT-of-HISTORIC-CONTEXT-for-Town-Office-email-version-7.12.12.pdf>

**V. Project Scheduling**

**A. PCB / basement cleanup update and recap** - D Muniyak reported the cleanup is done. There is a detailed recap in the Town Report on this project.

**VI. Other Business:** M Beattie asked if there was any news from the Fundraising subcommittee. At this point the committee is focused on the Town Meeting Food Sale. When that is done they will get back at looking for grants and bigger picture funding sources.

Next meeting scheduled for Wednesday, March 4, 2015 at library

**Adjourn** - D Muniyak moved to adjourn at 8:42pm, meeting adjourned.

Respectfully submitted by,

Patty Kenyon  
Building Committee Clerk