

Middletown Springs Building Committee
June 18, 2015 - MSHS
Approved Minutes

Members Present: David Munyak, Tom Hurcomb, Fred Bradley, Patty Kenyon, Michael Beattie, Patty McWilliams, David Wright, Maureen McCormack, Kristal Hier at 7:09

Members Absent: Robin Chesnut-Tangerman, Kimberly Mathewson, Lois Dansereau

Public Present: None

Call to Order: The meeting was called to order at 7:07pm by D Munyak

I. Minutes:

- A. Approval of June 3 minutes.** - F Bradley moved to approve the minutes of June 3, 2015 as presented. T Hurcomb seconded and the motion carried.

II. Public Comments: None

III. Sub-Committee Reports

- A. Fund raising** - P Kenyon had nothing new to report at this time. D Wright asked if the Fund Raising sub-committee had any leads they were looking at and if they thought that sending a letter of interest to some of those leads giving them an overview of the project and asking if they might be interested in helping to fund it was a good first step? After a short discussion, D Wright agreed to email P Kenyon an outline of his suggestion and she then will bring it to the sub-committee to see if/when it might make sense to develop an inquiry letter to be sent to potential funders.

B. Public Relations-

- 1. FPF - update on postings** - D Munyak posted to FPF last, K Hier is next in line if there is something from the library. K Hier will check with library folks to see if there is some topic they think needs to be addressed.
- 2. Update on short term improvements on the corner** - Top soil was spread a week ago, york raked by Mike Lamson, Jim Seamans did the seeding and haying, we should begin to see grass soon. The estimated cost for Jim Seamans time and materials is \$200, all other efforts have been volunteer. Next the telephone poles need to be installed as parking bumpers. We are still looking for more poles to complete the job. Terry Redfield can probably get a few more short ones for us but it's hard to get bigger ones. We are also looking for some short lengths of rebar for this project. F Bradley will check with Tony Genier to see if he has some scrap rebar pieces he wants to get rid of. Putting in some plantings in pots is also on the list of things to do. Terry said there is a small pile of mulch in the cemetery that can be used if someone wants to get that and use that for plantings. We are aiming for a volunteer planting party on the weekend of June 27/28

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if we can get all the necessary items lined up to complete the task. D Munyak will confirm once he can determine if all the parts and pieces will line up.

IV. Building & Site Design:

- A. Michael Beattie- Programming Schematics** - M Beattie presented a revised floor plan based on feedback from the first plan and our recent design aesthetic presentations and discussions. The focus of the presentation and discussion was on the space functions and needs. There was also a request from Michael that each member review in depth the new schematics against the list of space and functions and bring back to the next meeting their feedback in terms of additional needs, needs not met, overall workability of the plan.
- B. Plans, elevations, cost estimates** - After looking at the new preliminary plans, we will be working toward solidifying needs and priorities. Next effort from M Beattie would be a 3 dimensional drawing.

V. Project Scheduling

- A. Well / septic permit update** - D Munyak received an email from Frank Parent stating that Water Supply Division requested a site visit. That visit is scheduled for June 24 with D Munyak, Frank Parent and the folks from the State of VT.

VI. Other Business: None

Next meeting scheduled for 3rd Thursday - July 16th - No meeting on Wednesday July 1st.

Adjourn: P Kenyon moved to adjourn at 9:48pm, meeting adjourned.

Respectfully submitted by,

Patty Kenyon
Building Committee Clerk