

Middletown Springs Building Committee
October 15, 2015 - MSHS
Approved Minutes

Members Present: Fred Bradley, Patty McWilliams, David Wright, David Muniyak, Patty Kenyon, Michael Beattie, Maureen McCormack, Tom Hurcomb, Kristal Hier

Members Absent: Kimberly Mathewson, Robin Chesnut-Tangerman, Lois Dansereau

Public Present: None

Call to Order: The meeting was called to order at 7:06pm by D Muniyak

I. Minutes:

- A. Approval of September 17 minutes.** - M McCormack moved to approve the minutes of September 17, 2015 as presented. P McWilliams seconded and the motion carried.

II. Public Comments: None

III. Sub-Committee Reports

A. Public Relations

1. **FPF - update on postings** - K Hier posted a library blurb on the 14th - D Muniyak posted one today that will show up later this week.
2. **Update on short term improvements on the corner** - Thanks to Robin Chesnut-Tangerman & David Wright for taking down the tree and the light pole at the site. Thanks to Dietra Davis who installed corn stalks on corner to spruce up for fall.

B. Funding subcommittee

1. **Recap of 9/21 & 10/15 meeting** - P Kenyon provided an overview of the last two meetings. The group is working on assembling information for a grant inquiry letter as well as continuing to add potential grant and funding sources to the google spreadsheet.
2. **Recap of 9/22 library fundraising workshop** - D Muniyak talked in depth about the workshop's two sessions. The first session featured author/fundraiser Christine Graham with a talk about strategies for capital fundraising for libraries. The second session featured a panel discussion with folks from towns who had recently built new libraries and were successful in fundraising. One example that stood out was the Craftsbury library built in the early 2000's who brought a wealth of printed information to share with the attendees. In addition their project and their town are similar in size. D Muniyak plans to do some more research on their project and will share the information they provided with the rest of the committee members.

M McCormack reported that she has registered for the Vermont Library Trustee and Friends Annual Conference coming up in November.

Maureen also announced that her sister who recently passed away left a bequest of \$60,000 to the library for the new library building. Many thanks to

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Maureen and her sister for this generous gift to Middletown Springs' future library.

Maureen also reported that Pat Hemenway and Mary Lou Willits have been working on a potential funders list and will be willing to sharing the information they assemble with the fundraising sub-committee.

IV. Project Scheduling

- A. **Well / septic permit update** - D Munyak & M Beattie still need to set up a meeting with Jerry Parker to talk about the well.

V. Building & Site Design:

- A. **Goals** - D Munyak has not had the time to get his list of goals together yet. K Hier reported that the Library goals are still in process as well.
- B. **Digital Model** - M Beattie did not bring the presentation and it was determined that the information contained there was no longer relevant considering the current plans for moving forward.
- C. **Communication issues** - D Munyak feels like some things still went unresolved after last meeting's discussion. He feels that a small group should sit down and talk about developing a clear process to follow as we move forward. The biggest unresolved issue is to determine what the committee can expect in terms of M Beattie's commitment and what roles will fall to the architect vs. other committee members or the Select Board.

After a lengthy discussion touching on what each member felt we needed to accomplish in the next few months to arrive at Town Meeting with two conceptual drawings for townspeople to weigh in on, it was determined that the conceptual plans should be done using the a square footage of approximately 3000sf per floor and that the committee will update the Select Board on our plan for moving forward so that they are completely up to speed on our direction as we move into planning season.

The discussion ended with four members of the committee agreeing to sit down to flush out the expectations for the architect vs. the Building Committee members or Select Board members. Those folks were David Munyak, Michael Beattie, David Wright, and Patty Kenyon. D Munyak will be in charge of setting up this meeting.

VI. Other Business: None

Next meeting scheduled for Wednesday, November 4, 7pm at the library.

Adjourn: D Munyak moved to adjourn at 8:55pm, meeting adjourned.

Respectfully submitted by,
Patty Kenyon, Building Committee Clerk