

Middletown Springs Building Committee

February 18, 2016 – MS Library

Approved Minutes

Members Present: Patty Kenyon, Fred Bradley, David Munyak, Lois Dansereau, David Wright, Patty McWilliams, Kristal Hier

Members Absent: Kimberly Mathewson, Robin Chesnut-Tangerman, Tom Hurcomb, Maureen McCormack, Michael Beattie

Public Present: None

Call to Order: The meeting was called to order at 7:14pm by D Munyak

I. Minutes:

- A. **Approval of February 3 minutes.** - P McWilliams moved to approve the minutes of February 3, 2016 as presented. D Wright seconded and the motion carried.

II. Public Comments: None

III. Sub-Committee Reports

A. Funding subcommittee

1. **Subcommittee update-** Brief discussion on some potential grant sources found by D Wright.
2. **Ballot article letter** - D Munyak shared a letter he prepared to be sent to the Select Board. Committee members reviewed the letter, suggested some changes and agreed it should be sent to the Select Board prior to their next meeting.

B. Public Relations -

1. **Ballot article FPF timing-** Discussion and decisions were made to send out a reminder post card to townspeople advertising the Food Sale and asking for support of the ballot article for Town Municipal Facilities.
2. **Info meeting presentation-** Discussion on logistics for preparing drawings for Town Meeting.
3. **Town Meeting Food Sale planning** - Brief review of preparations for the Food Sale.

IV. Project Scheduling

- A. **Well / septic permit update** - no update

V. Building & Site Design:

- A. **Building Energy Goals:** no update
- B. **Library Design drawing changes** - P McWilliams and K Mathewson worked with Michael to adjust the library floor plan. M Beattie worked with Laura to fine tune the Town Office floor plan. All updates will be reflected in new drawings being put together for Town Meeting.

VI. Other Business: None

Next meeting scheduled for Wednesday, March 2nd, 7pm at the library.

Adjourn: Kristal moved to adjourn at 8:50pm meeting adjourned.

Respectfully submitted by,

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Patty Kenyon, Building Committee Clerk