

Middletown Springs Building Committee
May 19, 2016 - MS Library
Approved Minutes

Members Present: David Munyak; Tom Hurcomb, Patty McWilliams, David Wright, Lois Dansereau, Maureen McCormack, Fred Bradley, Patty Kenyon at 7:35pm

Members Absent: Kimberly Mathewson, Robin Chesnut-Tangerman, Kristal Hier, Michael Beattie

Public Present: None

Call to Order: The meeting was called to order at 7:05pm by D Munyak

I. Public Comments: None

II. Sub-Committee Reports

A. Funding subcommittee - None

B. Public Relations -

1. FPF Postings - T Hurcomb suggested sending a mailing to townspeople based on D Munyak's email about progress and the design process. Alternatively it could be broken into a series of FPF postings. The committee supported sending a mailing when some additional information could be added such as news of the well drilling.

2. Design packets remaining? - D Munyak will print more packets for distribution at the town office and library.

III. Project Scheduling

A. Well drilling - D Munyak and M Beattie met with Jerry Parker to discuss well drilling. Jerry will provide labor and equipment free of charge. Town will pay for materials and fuel. Drilling will commence in the next several weeks. Water quality test will be performed upon completion. Jerry will need power on site for a pump. D Munyak will get more info from Jerry and contact GMP about temporary power. Well casing will need to be protected after installation.

IV. Building & Site Design:

A. Building goals - Completed

B. Energy goals - D Munyaik will e-mail R Chesnut-Tangerman to bring modified energy goals statement to June 1 meeting.

C. Efficiency VT grant & workshop - Grant application was signed by Selectboard, and received by Efficiency VT. Discussion on the steps needed prior to holding the workshop. Steps include:

1. Interview and select Engineer to do Energy Modeling
2. Create Owner's Project Requirement List
3. Interview and choose consultants for the Energy Workshop
4. Develop an agenda
5. Organize the meeting venue with tables, chairs, food, materials, etc.

The committee will attempt to contact other agencies that have held similar workshops to determine an ideal agenda and evaluate their goals vs outcomes.

D. Prefab / panelized options -

1. T Hurcomb, D Wright and P Kenyon will contact Bensonwood to gather information on panelizing.
2. Ron Masleh suggested viewing an upcoming Connor homes panelized installation in Manchester.

V. Minutes:

A. Approval of April 21 minutes, May 4 minutes, May 10 Special meeting minutes. - P Kenyon moved to approve the minutes of April 21, 2016 as amended. M McCormack seconded and the motion carried (one abstention).

D Munyaik suggested changes for the May 4, 2016 minutes, the committee reviewed and agreed with changes. D Munyaik then moved to approve the minutes of May 4, 2016 as amended. P Kenyon seconded and the motion carried.

D Munyaik requested a change to the May 10, 2016 minutes for clarity. M McCormack moved to approve the minutes of May 10, 2016 as amended. P Kenyon seconded and the motion carried (one abstention).

VI. Other Business: None

Next meeting scheduled for Wednesday, June 1 at 7pm at the library.

Adjourn: P Kenyon moved to adjourn at 8:56pm meeting adjourned.

Respectfully submitted by,

Patty Kenyon, Maureen McCormack, D Munyaik