

**Middletown Springs Building Committee**  
**September 7, 2016 – at MSHS**  
**Approved Minutes**

**Present:** David Munyak (chair), Kristal Hier, Patty Kenyon, Fred Bradley, Lois Dansereau, Patty McWilliams, Maureen McCormack, Tom Hurcomb

**Not Present:** Kimberly Bushnell Mathewson (clerk), Michael Beatty, Robin Chestnut-Tangerman (vice-chair), David Wright

**Call to Order:** Meeting was called to order 7:05pm by D. Munyak.

**Minutes:** August 3 minutes were approved. Motion made by P. Kenyon, seconded by F. Bradley.

**Public Comment:** none.

**Sub Committee Reports:**

**Fundraising Sub Committee:** Park & Ride Grant – P. Kenyon emailed AOT and will follow up again when the time approaches. T. Hurcomb checked in with the Regional Planning Commission regarding a Park & Ride option as part of the project. MTS Planning Commission is in support of the Park & Ride and the Regional Planning Commission says there is a need in the SW part of the state. The size of the award would depend on the size of the park & ride. The application process seems simple but it's too soon at this point.

**Public Relations:** No report.

**Project Scheduling:**

**Well Drilling:** D. Munyak has a meeting 9/8 with Parker Water Wells (Jerry Parker) to discuss the drilling of the well. D. Munyak has prepared a draft contract and they will discuss the logistics.

**Building and Site Design:**

1. Energy Modeler Interviews - D. Munyak, P. McWilliams and M. Beatty were the representative interview committee for interviews with three energy modelers. The three firms they interviewed offered an array of services including: engineering, energy modeling and commissioning. Energy modeling is a process where the modeler uses the building design and creates a digital model that assesses the energy use and needs of the building and proposes a plan to meet the needs/goals. Commissioning is a check and balance system for the energy model and makes sure the model is implemented appropriately and is performing as expected. Informal price quotes from each firm have been received and have not been discussed by the subcommittee.
2. **Efficiency Vermont workshop** - planning pending the energy modeler choice

**Other Business:**

Follow up from previous meetings – T. Hurcomb will check on last communications from Bensonwood re: their presentation to the committee.

**Adjourn:** Meeting adjourned at 7:43pm. Motion made by P. McWilliams and seconded by L. Dansereau  
Next meeting Thursday, September 15, 2016 7pm Historical Society Building

Respectfully Submitted,  
Kristal Hier