

**Middletown Springs Building Committee
Regular Meeting
Thursday, November 17, 2016**

APPROVED MINUTES

Committee Present: Michael Beattie, Kimberly Bushnell Mathewson - Clerk, Robin Chesnut-Tangerman - Vice Chair, Lois Dansereau, Kristal Hier, Patty Kenyon, David Wright

Committee Absent: Fred Bradley, Tom Hurcomb, Maureen McCormack, Patty McWilliams, David Munyak - Chair

Call to Order: 7:05 pm by Robin Chesnut-Tangerman.

I. Approval of November 2, 2016 meeting minutes: Patty Kenyon moved to accept the minutes of the November 2 meeting as presented. Michael Beattie seconded. Motion carried.

II. Public Comments: none.

III. Building & Site Design: Bids received for Mechanical/Electrical/Plumbing design and engineering were reviewed. M Beattie presented a spreadsheet overview which was very helpful. Of the eight firms contacted six submitted quotes for some or all of the proposed work (energy model, attendance at the energy charrette, building commissioning, and MEP design). Discussion ensued. Committee will review submitted documents and at next meeting (Nov 30) continue discussion. The intention for next meeting is to come up with a course of action to recommend to the Select Board. It was also discussed and decided that M Beattie would solicit bids from at least two structural engineers on behalf of the Building Committee as well as several professional, independent estimators.

Proposed timeline continues to be to get BC recommendations to Select Board by the end of the year for the preliminary engineering work which needs to be done in advance of getting an independent estimate for the building. Once the estimate is in hand, the Committee will be able to focus on fundraising.

IV. Other Business:

Budget requests: Select Board is looking for input from all town entities on one- and five-year plans, committee is to discuss at next meeting.

Action Items:

- 1. Well Drilling & Water Tests:** D Munyak to continue to oversee.
- 2. Structural Engineer:** M Beattie to seek quotes from at least two to be reviewed if possible at Nov. 30 meeting.
- 3. Spreadsheet:** M Beattie to add column "subtotal of work until 'pause'" and re-distribute to committee for review at next meeting.
- 4. Documents from Electrical Engineers:** All Committee members to review docs shared by M Beattie to continue discussion at Nov. 30 meeting. Shared via Google Docs. If committee members have trouble accessing, they are to contact M Beattie or stop in Library to get a hard copy from Kimberly Bushnell Mathewson.
- 5. Estimates from Estimators:** M Beattie to seek estimates from estimators.

Next meeting scheduled for Wednesday, November 30, 2016, at the Library.

Adjourn: M Beattie moved to adjourn at 8:30pm.

Respectfully Submitted,

Kimberly Bushnell Mathewson, clerk