

**Middletown Springs Building Committee
Regular Meeting**

Middletown Springs Public Library
Wednesday, April 5, 2017

APPROVED MINUTES

Committee Present: Michael Beattie, Fred Bradley, Kristal Hier – Vice Chair (7:30), Tom Hurcomb, Patty Kenyon - Chair, Kimberly Bushnell Mathewson - Clerk, Patty McWilliams, David Munyak , David Wright. **Absent:** Robin Chesnut-Tangerman, Maureen McCormack.

Public Present: none

1. **Call to Order:** the meeting was called to order by P Kenyon at 7:10pm.
2. **Approval of Minutes:** F Bradley moved, P McWilliams seconded the approval of the minutes of February 1, 2017. Motion carried. No other meetings were held between that meeting and this one, due to lack of quorum (Feb. 16, Mar. 1, Mar. 16).
3. **Public Comments:** none
4. **Committee Membership:** M Beattie moves, T Hurcomb seconds to accept with regret and gratitude the resignation of Lois Dansereau from the Building Committee. P Kenyon will send I send a “thank you” to L Dansereau to the Town Newsletter.
5. **Building & Site Design**
 - a. **Report on Town Office visits:** The Committee heard a recap of the visit M Beattie, P Kenyon, and D Munyak made to Waitsfield, Moretown, Waterbury Town Offices. There were, as always, a number of insights and good ideas to consider.
 - i. T Hurcomb suggested keeping track of the number of different town offices visited. The number is impressive and at each new information and insights have been again. It was also noted that the design and thinking behind newer buildings built in last 2 years is different than those built even 5 years ago. Vaults are getting smaller, although still critical, and there is an increased focus on energy efficiencies and decreasing ongoing energy/maintenance costs.
 - b. **Report on Estimator visit and review proposal from estimator:** P Kenyon, M Beattie, D Munyak had a positive meeting with a highly-recommended estimator.
 - c. **Structural Engineer / MEP Engineer Discussion and Recommendation:** Committee reviewed recommendations. Several minor points to clarify and it will be ready to submit to the Selectboard for their consideration. M Beattie moved to provisionally approve, P McWilliams seconded, the draft outline (4/5/17) for Engineers & Estimator, and that the executive management team will finalize it after receiving clarifying information, and then submit it to Selectboard for their review and action. Once the Selectboard finalizes their decisions and has commitments from the various parties, the BC will send acknowledgements to other companies not selected thanking them for their time and interest is the project.
6. **Subcommittee Reports:**
 - a. **Funding subcommittee**
 - i. Town Meeting Food Sale was recapped. P Kenyon sent thank you notes to all who made food. Committee expressed gratitude

for cooks and all those who came and bought. The sale raised \$453.50 which has been sent to treasurer to be deposited in the Municipal Facilities Reserve Fund

- ii. T Hurcomb has followed up with Peter Welch's office. It will be quite some time before we learn if our project is chosen. One plus is our project has more PR appeal than some others. T Hurcomb will continue to update them as things happen in order to keep us on top of the pile.

b. Public Relations:

- i. Nothing specific at this time. T Hurcomb did note that Middletown Springs has something most towns don't have, an identifiable town center, green, etc. which is something to keep "alive". He used example of Pawlet which has lost its store, that hasn't reopened, and is starting to struggle. T Hurcomb is working with the Regional Planning Commission on regional marketing and will keep Middletown Springs and the rest of the western part of the county in the mix.

7. Project Scheduling

- a. **Well Update:** Selectboard and BC will send a joint thank you to Parker Water Wells for their contribution to the project. Water tests have come back within parameters. It is recommended by the State to retest to be sure. Once the weather is reliably warm, temporary pump will be reconnected to temporary power in order to be able to flush well prior to tests, as recommended.

8. Other Business

- a. **Charrette energy workshop:** The intention is to be able to hold it in mid-May to mid-June, here in town. Reminder that the energy model and charrette will look at building to net zero vs. general code standards and associated costs over life cycle of building.

9. Next meeting scheduled: Thursday, April 20, 2017 at the Library at 7pm.

10. Adjournment: Meeting adjourned at 8:55pm.

Respectfully submitted,
Kimberly Bushnell Mathewson
Clerk