

**Middletown Springs Building Committee
Regular Meeting**

Middletown Springs Public Library
Thursday, April 20, 2017

APPROVED MINUTES

Committee Present: Michael Beattie, Fred Bradley, Kristal Hier – Vice Chair/Sub Clerk, Tom Hurcomb, Patty Kenyon - Chair, David Munyak, David Wright, Maureen McCormack.

Absent: Robin Chesnut-Tangerman, Kimberly Mathewson, Patty McWilliams.

Public Present: none

1. **Call to Order:** the meeting was called to order by P Kenyon at 7:15pm.
2. **Approval of Minutes:** T. Hurcomb moved, F. Bradley seconded the approval of the minutes of April 5, 2017. Motion carried.
3. **Public Comments:** none
4. **Building & Site Design**
 - a. **Report on Recommendation to the Select Board**
 - P. Kenyon and M. Beattie presented our recommendations to the Select Board at their last meeting and answered questions they had. The SB wanted to run the logistics by their lawyer as the contacts will have to be adjusted to reflect the portion of the RFP work that is to be done at this stage.
 - The town lawyer will meet with BC members and SB to review the contracts. Prior to that meeting, M. Beattie will ask the recommended engineers, for whom we don't currently have a contract, to submit a contract for the scope of work contained in the original RFP.
 - b. **Energy Charrette Next Steps**
 - SB needs to sign off on the Energy Modeling contract
 - John Penny complete the Energy Model and ask him for potential dates for the Charrette
 - Pick a date for the Energy Charrette
5. **Subcommittee Reports:**
 - b. **Funding subcommittee**
 - Once the recommendation packet is approved by the SB, T. Hurcomb will update the application packet that was sent to Welch for potential future grants.
 - Discussion around the fundraising effort and what, if anything, can be pursued now with the information that we have. The fundraising sub-committee did a lot of preliminary work previously on this topic and all that information is ready when we are ready to go back to that effort fully.
 - c. **Public Relations:**
 - Memorial Day is coming and the corner should be neatened up and the parking barriers put back where they belong
6. **Project Scheduling**
 - a. **Well Update:** Moving forward to run the well and do the retest.

7. Other Business

- M. Beattie will get P. Kenyon a list of engineers who were not chosen to be recommended to the SB so that she can write letters to let them know that they were not chosen.

8. Next meeting scheduled: Wednesday, May 3, 2017 at the Library at 7pm.

9. Adjournment: Meeting adjourned at 8:15pm.

Respectfully submitted,
Kristal Hier
Clerk Sub