

**Middletown Springs Building Committee
Regular Meeting**

Middletown Springs Public Library
Thursday, May 18, 2017

APPROVED MINUTES

Committee Present: Michael Beattie, Fred Bradley, Kristal Hier – Vice Chair/Temp Clerk, Maureen McCormack, Patty Kenyon - Chair, David Munyak, David Wright, Patty McWilliams.
Absent: Robin Chesnut-Tangerman, Kimberly Mathewson, Tom Hurcomb. **Public Present:** none

1. **Call to Order:** the meeting was called to order by P Kenyon at 7:05pm.
 2. **Approval of Minutes:** M McCormack moved, F. Bradley seconded the approval of the minutes of May 3, 2017. Motion carried.
 3. **Public Comments:** none
 4. **Building & Site Design**
 - a. **Report on Select Board meeting of 5/11/2017**
 - P. Kenyon is waiting on one contract, for the estimator
 - b. **Energy Charrette Next Steps**
 - May 31st 2017 at MSHS. 10 am
 - Food plan for lunch break-solicit donations from local businesses for coffee, soup. Committee members will donate breads and side salads
 - Set up at 9am at MSHS
 - The committee will work on the Owners Project Requirements document as requested to be completed before the charrette. The library board will discuss it at their next meeting, after M. Beattie narrows the focus
 - P. Kenyon will contact all involved to finalize the plan for the day. Arrival times, presentation needs, prep materials etc.
 - b. **Vault Options**
 - M. Beattie shared some options for changing the size of the vault in the current design. The BC has evaluated the vault space that other towns utilize and found that our current design might be bigger than necessary.
5. **Subcommittee Reports:**
- b. **Funding subcommittee**
 - None
 - c. **Public Relations:**
 - We should get the signs we had made erected back up on the site. P Kenyon will work on getting a volunteer crew together to get the signs up. F. Bradley will help if needed.
6. **Project Scheduling**

- a. **Well Update:** The well was reconnected last Thursday and it's been run every day for a period and that will continue daily for another week. After that, we will have Frank Parent come and take water samples again.
 - b. P. Kenyon sent a Thank you letter to Parker Water Wells on behalf of the BC and SB for their donation of time for the well.
- 7. Other Business**
- a. Corner Clean up- Parking barriers are moved back into place and we ask Glen Moyer to do the mowing for the corner before Memorial Day. P. Kenyon will work with the Select Board to work out a long-term maintenance plan.
- 8. Next meeting scheduled:** Wednesday June 7th, 2017 at the Library at 7pm.
- 9. Adjournment:** Meeting adjourned at 7:54pm.

Respectfully submitted,
Kristal Hier
Clerk Sub