

**Middletown Springs Building Committee
Regular Meeting**

Middletown Springs Public Library
Wednesday June 7, 2017

APPROVED MINUTES

Committee Present: Michael Beattie, Kristal Hier – Vice Chair/Temp Clerk, Maureen McCormack, Patty Kenyon - Chair, David Munyak, Tom Hurcomb, David Wright, Patty McWilliams.

Absent: Fred Bradley, Robin Chesnut-Tangerman, Kimberly Mathewson,

Public Present: none

1. **Call to Order:** the meeting was called to order by P Kenyon at 7:06pm.
2. **Approval of Minutes:** M McCormack moved, M. Beattie seconded the approval of the minutes of May 18, 2017. Motion carried.
3. **Public Comments:** none
4. **Building & Site Design**
 - a. **Energy Charrette Report**
 - M. Beattie presented some highlights of the Energy Charrette. Nick from Efficiency VT, who moderated the discussion, said it was one of the most organized charrettes he had attended.
 - All the engineers present at the charrette spoke about their scope of work and the members of the committee present addressed the planned uses of the building.
 - Potential resources were discussed and details of the building process were clarified.
 - More detailed notes from the Charrette will be posted under the Building Committee section on the town website
 - b. **Next Steps**
 - M. Beattie will reach out to GMP to discuss potential partnerships and resources available.
 - Consolidation of all the charrette notes for posting on the town website- M. Beattie will work on this.
 - Checking details of the planned building to be verify everything is up to code on all fronts, and get a sense of timelines for any applicable permit application processes.
 - Finalize and send the information about the building uses to John Penny so he can more accurately build the energy model.
 - Set up a visit to see the Middlebury Town Office(see Other Business)
 - c. **Window changes**
 - Committee discussed the changes that were proposed by the energy modeler for changing the layout of the windows to improve the energy use of the building.

5. Subcommittee Reports:

b. Funding subcommittee

- Re-Vitalizing- Discussion of the timing for the funding sub-committee to get back to looking seriously at the fundraising portion of the project.
- Funding sub-committee members: P. Kenyon, M. McCormack, D. Munityak, P. McWilliams

c. Public Relations:

- P. Kenyon will write a FPF Post and include the link to the Charrette notes on the website

6. Project Scheduling

- a. **Well Update:** D. Munityak has been running the well over the last few weeks and has been in touch with Frank Parent to arrange a time to re-sample the well water.

7. Other Business

- a. Visit to the Net Zero Middlebury Town Office. M. Beattie will work on finding a date that works for everyone to visit.
- b. No meeting July 5th, tentative meeting July 20th

8. Next meeting scheduled: Thursday June 15th, 2017 at the Library at 7pm.

9. Adjournment: Meeting adjourned at 8:29pm.

Respectfully submitted,
Kristal Hier
Clerk Sub