

**Middletown Springs Building Committee  
Regular Meeting**

Middletown Springs Public Library  
Thursday June 15, 2017

APPROVED MINUTES

**Committee Present:** Michael Beattie, Kristal Hier – Vice Chair/Temp Clerk, Patty Kenyon - Chair, David Munyak, Patty McWilliams, Robin Chesnut-Tangerman, David Wright.

**Absent:** Fred Bradley, Kimberly Mathewson, Maureen McCormack, Tom Hurcomb

**Public Present:** none

1. **Call to Order:** the meeting was called to order by P Kenyon at 7:07pm.
2. **Approval of Minutes:** P. McWilliams moved, M. Beattie seconded the approval of the minutes of June 7, 2017. Motion carried.
3. **Public Comments:** none
4. **Building & Site Design**

**a. Middlebury Town Office visit**

- BC members recapped their visit to the Middlebury town office, which is a Net-Zero building. They were given a tour by the architect and mechanical engineer.
- Highlights included: seeing the mechanical/systems aspects of a Net Zero building, talking with staff about their satisfaction with the building overall, viewing the basement design and seeing how that space is used.

**b. Work Plan between meetings**

- Charrette Notes for town Newsletter and website -DM, MB, PK
- Get more finalized schema for heating and cooling systems form J. Penny -MB
- Get the drawings to consultant to review for potential fire code compliance issues -MB
- Ask J. Penny about an updated energy model -MB
- Schedule a visit to the Castleton Town Office -DW
- Ask F. Parent to update the footprint on his plan so the soil engineer can come and do soil testing. -MB
- Have a conversation with envelope commissioner about the exterior all design-MB, PK, DM, RCT

**5.Subcommittee Reports:**

**a. Funding subcommittee-**

- none

**b. Public Relations:**

- Formal Report to Town on progress-PK will work on that

**6. Project Scheduling**

- a. **Well Update:** D. Munyai met with F. Parent this past week and he collected water samples and we should hear back in a few weeks.
7. **Other Business**
    - a. none
  8. **Next meeting scheduled:** Thursday July 20<sup>th</sup>, 2017(tentative) at the Library at 7pm.
  9. **Adjournment:** Meeting adjourned at 8:20pm.

Respectfully submitted,  
Kristal Hier  
Clerk Sub