

**Middletown Springs Building Committee  
Regular Meeting  
Thursday, January 18, 2018**

**Official Minutes**

**Committee Present:** Michael Beattie, Fred Bradley, Kimberly Bushnell (Clerk), Tom Hurcomb, Patty Kenyon Chair), David Munyak, David Wright

**Committee Absent:** Robin Chesnut-Tangerman, Kristal Hier (Vice Chair), Maureen McCormack  
**Public:** none

**1) Call to Order:** 7:07pm by P Kenyon.

**2) Approval of Minutes:** T Hurcomb moved to accept the minutes of November 1, 2017. Seconded by F Bradley. Motion carried. It was noted that regularly scheduled meetings were not held on November 16 (canceled), December 6 (no quorum), December 21 (canceled), January 3 (canceled).

**3) Public Comments:** none.

**4) Building & Site Design**

**a) Update on Estimator progress:** partial, preliminary documents were received from Henry Erickson. Additional work needs to be done to breakout various portions of the building. The scope of the estimate has grown since Erickson was contracted. P Kenyon moved to recommend that the Selectboard spend up to an additional \$750 to enable the estimator to complete the estimate with all the requested breakouts and variables. M Beattie seconded. Motion carried. Further discussion ensued. M Beattie to inquire whether it is possible to separate labor from materials in parts of the estimate for additional information.

**5) Subcommittee Reports:**

**a) Funding subcommittee:** none.

**b) Public Relations:** Town Meeting voting will take place in MSHS dining room. There will be no room to hold a food sale this year.

**6) Other Business**

**a) Accept Committee Resignation:** The committee accepts with regret the resignation of Patty McWilliams from the Building Committee. M Beattie moved, F Bradley seconded. Motion carried.

**b) Discuss Meeting Schedule:** no change, meetings will be held 1<sup>st</sup> Wednesday and 3<sup>rd</sup> Thursday for the coming year (unless otherwise warned).

**7) Next meeting scheduled:** Wednesday, February 7, at 7pm at the Library.

**8) Adjournment:** F Bradley moved to adjourn at 8:10 pm. D Munyak seconded. Motion carried.

Respectfully submitted,  
Kimberly Bushnell, Clerk