

Middletown Springs Building Committee
June 6, 2018
Call mtg to order 7:15pm

Members present: Patty Kenyon, chair, Micheal Beattie, Kristal Hier-sub clerk, Tom Hurcomb, Maureen McCormack, Fred Bradley, Robin Chestnut Tangerman, David Munyak, David Wright

Members absent: Kimberly Mathewson

Public Present: Pat Hemenway

Approval of minutes of May 17. Motion made by T. Hurcomb seconded by M. McCormack to accept the minutes as presented. Passed

Public Comments: none

Building and Site Design:

1. Estimate Review Report- the sub—committee met to review the estimate and came up with a long list of questions that we would like clarity on. M. Beattie will speak with Henry Eriksen to get answers to those questions. That information will inform future discussions about the choices that will need to be made about the building in order to move forward.

Sub Committee Reports:

Review Project Charter update-

Building Charter-

1. See update under marketing regarding updated rendering for the building

Fundraising Charter-

1. B.Miller and P. Kenyon met to review the fundraising committee past work to see where we might start looking for funding. A couple of opportunities, the Tarrant foundation and High Meadows foundation, were identified and were forwarded on to H. Childress for review and help drafting the applications. A draft letter to the Tarrant Foundation was presented to the committee for review. The committee discussed the wording of the letter to be sure it best reflects our goals and intention.

Marketing Charter-

1. M. Beattie spoke with a potential volunteer to help work on some marketing info
2. he also spoke to the former student to re-work the rendering of the building ,the former student is willing to do that work for a discounted fee.

Other Business

1. General consensus around email communication as we move forward- the committee agreed that time limits/expectations around response times will be set by the work groups and followed by other members, and that those time limits will depend on the nature of the work on which feedback is requested.
2. To think on for next meeting: what are the top priorities for each charter and how do we get those items checked off the list, what outside resources do we need to leverage?

Meeting Adjourned 8:55pm

Next meeting Thurs June 21, 7pm MSHS