

Approved Minutes
September 5, 2012
Building Committee
Middletown Springs, Vermont 05757

Public Present: None

Members Present: Dave Munyak, Patty Kenyon, Chris Larson, Mike. Beattie, Robin Chesnut-Tangerman, Tom Hurcumb, Shirley Moyer, David Wright, Carl Haynes, and Maureen McCormack

Call to Order: 7:08 PM

- I. **Minutes:** Motion to accept the minutes made and seconded. All in favor. One abstention.

- II. **II. Property Acquisition:** Pins have been set on the surveyed Parker property and the survey filed. The SB is looking to schedule a closing in the next four to six weeks. The SB will talk to the engineer, Frank Parent about the well issue. It is a preexisting well and we need to know the state law on this and Frank Parent will know this. A second and third question for Frank Parent: are there other actions we can take other than re-locating the septic, and what about the feasibility of a pump? Carl H. brought a copy of the filed survey and pointed to where Joe Teer had expressed some objections. David W. said he had urged Joe Teer to put his concerns on the survey in writing and send them to the SB.

- III. **Scheduling:** The Phase I contract is in place and RRPC is scheduling a site visit with the Parkers.

- IV. **Building and Site Design:** Mike B. has begun a preliminary building program. Mike showed the committee a list and a drawing of who uses what furniture in the present office space. This drawing is an inventory of what space is now used and from this representation future needs can be predicted. No floor plan including heating system is done at this point. Dave. M. stated that Patty McCoy, the Poultney Town Clerk, is scheduled to come to our next meeting to tell of her experiences in the use of Poultney's town office. It was felt by all that it was a good idea to have other area town clerks speak to the BC and also the state consultant in this area. Poultney recently had an analysis done on the space needs of its town office. Laura can give us an account of how her paperwork has grown over 10 years. Mike and Mark will meet with the SB over their contract with the town very soon. C. Haynes suggested we add a wall safe for the Treasurer and all agreed on the need for such.

- V. **Brownfield funding:** The SB signed and authorized the submittal for the South Windsor County Planning Grant for pulling the tanks. Once the grant money is received and the town owns the property, the tanks and contaminated soils near the lift will be removed.
- a. SWCRPC: See above.
- VI. **Building Funding:** T. Hurcomb stated that he made a stop at the Ira Town office and inquired of their town clerk as to the funding for their building. They were funded through a loan from USDA Rural Development out of Brattleboro. They received their construction loan from a local bank. The Ira Town Office cost \$212,500. Tom will check with Wells for the same purpose. Carl said MS is eligible for funding from USDA and a portion is always grant money. He believes MS is eligible 15% of the total cost of a new building. The Stonebridge Mansion received funding from many sources and we should contact these same sources. We should think of hosting the Rutland County legislative folks and the regional planning folks here.
- a. Grant/Agency funding
 - b. Capital Campaign
 - c. Historic Preservation Funding. Patty K. reviewed the Preservation list and reduced it to a few agencies. She gave a verbal summary of two agencies. Other BC members are encouraged to review this short list and investigate any potential funding sources prior to the next meeting.
- A. **Community Support:** Maureen reported that several folks had spoken to her saying they hoped we would clean up the corner once we own the property and before any building is constructed. Dave. M. said, indeed we will and we will encourage a community effort to do the cleanup and any landscaping.
- VII. **Public Relations:** The Town web site is up and running and the BC is on this site. We should notify Kimberly Mathewson, the website manager, with any updates, corrections or additional information. Town web site:
www.middletownsprings.vt.gov
- B. Information Meeting: Planning will start soon.
- VIII. **Other Business:** None.

Adjourn: 8:25 PM

Next meeting Thursday, September 20, 2012

Respectfully submitted,

Maureen McCormack, Clerk