

Minutes
Middletown Springs Building Committee
November 15, 2012

Members Present: Tom Hurcomb, David Wright, Carl Hayes, Patty Kenyon, Patty McWilliams, Maureen McCormack and David Munyak.

Call to Order: 7:20 PM

I. Minutes:

A. Minutes from 11/7/12: Tom moved and Patty K gave a second to accept the minutes of 11/7/12. All in favor.

II. Public Comments: None.

III Building and Site Design:

A. Design Program

B. **Schedule visit to other Town Clerks' Office:** Beginning in the first week in December. Maureen will call area Town Clerks and see if we could visit them on a Monday, our preferred touring day. We will start by visiting Mendon, Pittsfield, and Chittenden if possible on Dec. 3rd or Dec. 10th. Maureen will call town clerks first and ask for a good time to attend. And if Mondays are not good to select another day. She will then email members with what she has found. Carl reminded us that Hampton, NY has a new town office.

C. **Budget planning:** SB will be doing their budget planning soon so we should discuss what items we might want included. There are items such as consultants, engineers, plans, site work not covered under the Brownfield cleanup plus mailing and others. We may want to ask the selectboard, SB, to establish a discretionary fund or go a different route. That money will go towards any necessary bond fund we need. The biggest issue would be how much to start with? This is determined by what other demands the SB expect this year and next etc. Carl says there is a municipal facilities fund already established. We agreed that the town should reestablish the fund (if necessary) and then fund it. We would have to make a proposal and bring it to the SB. We should word the proposal for them. Carl said it is easier to get grants if you have matching funds so it essential we do this. We have already \$20,000 dollars for clean up voted in when the town voted for the purchase of the corner property. The SB make sure that whatever money remains (after the clean up is completed) is rolled into the building fund.

IV. Property Acquisition:

A. 11/17 Site Cleanup: Must have a sign up sheet whenever we have a workday. Maureen will take this on for this coming Sat. Ron Dufour agreed to remove all the pedal posts and other metal on the site. We needed to hear from the SB on when we can legally move these metal items. We discussed other alternatives such as town selling the metal ourselves if it is worth anything. We need to put up a banner announcing our ownership of the corner. Patty K. will look into the costs of a banner and lettering. David W. asked for permission to invite Joe Teer to this first clean up. All thought this was a good idea.

Approved BC minutes 11/15/12

V. Project Scheduling:

VI. Funding Opportunities:

A. Brownfield funding

B. Building Funding

VII. Community Support: Tom will pick two or three possible dates (during the day) in the first two weeks of December to have the area legislators and RRPC executive director visit us here. Tom will look up Laura's schedule and set up visits for those days.

VIII. Other Business: None.

Adjourn: 8:16 PM

Next meeting, Wed. Dec. 5

Respectfully submitted,
Maureen McCormack, Clerk