

Middletown Springs Auditors Meeting

January 30, 2014 at 9:00 AM
Middletown Springs Town Office
Official Minutes

Auditors present: Juanita Burch-Clay (Nita) – arrived at 9:20, James Georg (Jim), Jacqueline Parker (Jackie)
Others present: Laura Castle

Call to order: 9:05

1. Minutes:

- Minutes from the Jan. 23, 2014 meeting were reviewed and approved

2. Town Report - We need to remind people that the auditors are not responsible for preparing the full town report. Auditors are responsible for the auditors' report.

3. Select Board Meeting - Discussion of Select Board meeting of 1/23/14. Jim attended. He reported on the meeting's content.

- Auditors' motion from 1/23/14 meeting: For clarification of meaning, at the Select Board meeting, the word "regular" was changed to "outside" with Jim's agreement. The original motion was: The auditors recommend that \$5000 be put into the town budget annually, in a restricted fund, for a regular audit to be done at least once every five years.
- This change reflects the intention of the auditors, and at today's meeting this change of wording was approved:
 - Motion – to accept the clarification made to our motion at the Select Board meeting of 1/23/14, changing the word "regular" to "outside".
 - Passed with two votes, Jim abstaining.

4. Auditors' Report - The current draft of the auditors report was reviewed and edited.

- Motion: Accept the Town of Middletown Springs Auditors Report for FY13. Passed unanimously. Report is accepted.

5. Monthly Meetings:

- February 25, 2014 at 9:00 AM – work session
- March 25, 2014 at 9:00 AM – tentative

Adjourned at 10:08

Minutes submitted by Juanita Burch-Clay
1/30/14