

Middletown Springs Auditors Meeting

January 9, 2017 – 4:00 PM

Middletown Springs Town Office

Official Minutes

Auditors present: Juanita Burch-Clay (Nita), James Georg (Jim)

Others present: Laura Castle, Herb Childress

Call to order: 4:06

1. Minutes:

- Minutes from the December 29, 2015 meeting were approved.

2. Agenda adjustments: Agenda was reviewed.

3. Information for auditors' report:

- **Deadline for inclusion in town report:** January 10.

4. Review of auditor's report draft:

- There was discussion about previous years' recommendations.
- There was discussion about the procedures for handling money from town fees.
- We reviewed the draft of the auditors' report line by line and approved the recommendations.
 - Motion: Report is approved, with allowance for minor edits based on new information.

5. Other discussion: None

5. Future Meetings: Not scheduled.

Meeting adjourned: 6:01

Minutes submitted by Juanita Burch-Clay