

Middletown Springs Public Library
Regular Trustee Meeting
Monday, December 17, 2018
7:00 at the Library
Approved Minutes

Present: Kristal Hier, Kimberly Bushnell, Patty McWilliams, Alida Tarbell, Diane Rosenmiller,
Beth Miller

1. Call to Order
2. Changes, Additions, Approval of Agenda
3. Approval of Minutes
 - Beth moved to approve; Diane seconded; motion carried
4. Policy Review & Discussion
 - Meeting Room Policy (again)
 - Donation and Gift Policy (revision)
 - Dec. policies as scheduled
 - Computer and Internet Use – reviewed and suggestions for modification were made. Will revisit policy with modifications at next meeting.
 - Collections Development – reviewed and suggestions for modification were made. Will revisit policy with modifications at next meeting.
 - Challenged Materials Guidelines & Procedures – reviewed; ;no changes
 - For discussion in January: Bulletin Boards and Behaviors as well as Computer and Internet Use and Collections Development review
5. Treasurer's Report
 - Kristal moved to approve Treasurer's Report; Alida seconded; motion carried
6. Librarian's Report
 - Trustee training opportunities – Trustee/Friends Conference would be good to watch for; League of Cities and Towns will also have a library track after Town Meeting
 - Saturday, January 12 Volunteer Training 9am- 10am with coffee and donuts
 - Working monthly on stats, overdue notices, and newsletter
7. Friends Update
 - Kristal and Kimberly attended last meeting
 - Asked Friends about yearly contribution to budget
 - The Friends have a lot of very exciting ideas they are working on for this next year
 - Next meeting Jan. 8th 7pm; Kimberly, Beth and possibly Kristal to attend
8. Building Committee update
 - Moving forward with bond vote will most likely happen after Town Meeting. Selectboard will be taking the project from here at this point in time. Meeting with Selectboard, Library, Fire Dept. and Building Committee Thursday, December 20.
9. Old Business
 - Calendar delivery has begun – possibly deliver as a team on December 30. Still have 17 people not paid.

- Budget 2019-2020 – Diane moved to approve budget; Patty seconded; motion carried
- Approve strategic plan – tabled until next meeting

10. New Business

- Reviewed KCB evaluation – reviewed goals with Kimberly. Trustees set the goal of working with Kimberly on an updated job description beginning January.
- All trustees are encouraged to look at grants for new technology
- Pie for Breakfast, March 9
 - Kimberly will begin Pie promo
 - Kristal to reserve school- Friday and Saturday
 - Kimberly to find raffle items
 - Will need Zookeeper plans by Pie for Breakfast
 - Create handicap accessible spots

11. Other Lawful Business - none

12. Next Meeting Date – Jan. 23; 7pm at the Library

13. Adjourn

Respectfully submitted,
Beth Miller
Secretary