

Middletown Springs Building Committee
Middletown Springs Library
Thursday, March 21, 2019

Approved Minutes

Committee present: Michael Beattie, Fred Bradley, Kimberly Bushnell – Clerk, Tom Hurcomb, Patty Kenyon - Chair, David Munyak, David Wright

Absent: Robin Chesnut-Tangerman, Kristal Hier – Vice Chair, Maureen McCormack

Public: Ron Masleh

1. **Call to Order:** by P Kenyon at 7:15pm.
2. **Public Comment:** Ron Masleh presented suggestions for the north side of the building (facing the Green). He said conversations from his participation in the Listening Tour last fall inspired the ideas. BC members expressed appreciation for the time and thought R Masleh put into his presentation and for the conversation that followed.
3. **Fundraising Feasibility Study Update**
 - **Review of Past Information:** P Kenyon reported the selectboard is preparing to hold the bond vote. Additional information is needed regarding the Fire House and the land on West Street. The timeline currently projects a vote in late summer, early fall. The budget which passed at Town Meeting includes funds equivalent to the expected bond repayments, including the reoccurring new facilities appropriation to Municipal Facilities Fund.
 - **Next Steps for moving forward:** P Kenyon reported on her conversations with the CPG consultants. It is important for the fundraising feasibility study to be timed close to the bond vote. A needs assessment study for the firehouse, town garage, transfer station, etc needs to be completed to look at the uses of each as well as how other towns deal with and locate their facilities. There was discussion about the Crane Report which was completed 20 years ago and is no longer a complete representation of the situation.
 - **Next steps with CPG Consulting:** P Kenyon reviewed the additional information they need from the Committee before beginning the next phase of the fundraising feasibility study and how it can be pulled together.
 - **Timeline:** There was discussion about the tight CPG timeline and whether some of the interviews may need to wait until summer people come back. P Kenyon reminded the committee that a lot of work has already been done and just needs to be updated. The BC will do its best to meet the CPG timelines.
4. **Approval of Minutes** – D Munyak moved to accept the Unapproved Minutes of 3/6/2019, seconded by K Bushnell. Motion carried.
5. **Other Business:** none
6. **Next meeting scheduled:** Wednesday, April 3, 2019
7. **Adjournment:** Motion to adjourn was made by D Munyak, seconded by T Hurcomb. Meeting adjourned at 8:25pm.

Respectfully submitted,

Kimberly Bushnell, Clerk