

Middletown Springs Public Library  
Regular Trustee Meeting  
Wednesday January 23 2019  
7 p.m. at the Library  
Approved Minutes

Present: Kimberly Bushnell, Kristal Hier, Patty McWilliams, Beth Miller

- 1) Call to Order 7:15
- 2) Changes, Additions, Approval of Agenda
- 3) Approval of Minutes – several changes to the minutes were made. Motion to approve by Patty; seconded by Beth; motion to approve minutes carried
- 4) Policy Review & Discussion- January
  - Meeting Room Policy (again)
  - Donation and Gift Policy (revision) – approved with minor change
  - Bulletin Boards Policy – approved - no changes
  - Behavior Policy – approved with a few minor changes
  - February will be a warned meeting to readopt all policies
- 5) Treasurer’s Report – Motion to approve by Kristal; Beth seconded; motion carried
- 6) Librarian’s Report
- 7) Friends Update-next mtg
  - Winter tracking this coming weekend
  - Birdhouse painting February/March
  - Received \$1,000 from Friends to help with purchasing books this year
  - Story collection proposed for April
  - Next meeting February 12, 2019 – Kristal and Kimberly to attend
- 8) Building Committee Update
  - Building Committee is working with the Selectboard to move towards a bond vote in the future.
- 9) Old Business
  - Discuss/Approve strategic plan – tabled until February meeting
  - Calendar recap – last calendars being distributed
  - Trees – tree out back should come down but will need an operation with special equipment. Tree in front can be tabled.
  - Zookeepers – needing to know if there are any businesses in the area that might help offset costs. Patty and Beth will work on this.
- 10) New Business
  - Paying for Strategic Planning – paid under contract services
  - PFB Role planning (if needed)
    - School is reserved; tables will be set up after basketball practice
    - Tablecloths from Jenn earlier in the week
    - Alida to head up getting pies
    - Diane and Kimberly to work on getting raffle items.

- Kimberly to begin promo
  - Kimberly and Alida to meet – divvy up tasks from that
  - Beth to ask Historical Society for use of tables, cloths and access
  - Laptops and tablet
    - there has been a request for a person in need. The board has decided to repurpose one to satisfy the request.
  - Candidates meet and greet – Sunday, February 24, 2:00pm Kristal and Patty to bring cookies.
- 11) Other Lawful Business
- none
- 12) Set Next Meeting Date
- Next Regular Meeting February 27, 7:00 pm at. The Library
- 13) Adjourn

Respectfully submitted,  
Beth Miller  
Secretary