

Middletown Springs Select Board • Regular Meeting
Approved Minutes of August 9, 2018

SB Present: Patty Kenyon, Terry Redfield, Chris Fenton, Carl Haynes
Town Officials Present: Bill Reed, Road Commissioner, Road Foreman
Guests Present: None

Call to order: Chris Fenton called the meeting to order at 7:15pm

Approval of Minutes: 7-26-2018 Regular Meeting: Terry Redfield moved to approve the minutes of July 26, 2018 as amended. Patty Kenyon seconded and the motion carried.

Public comments & Guests: None

Town officers – Clerk, Treasurer, Auditors: No town officers present.

Town highway: Bill reported issues with the new backhoe and getting service tech's to come to town to work on the machine. After many calls and many days the tech did show up and has worked on the machine. We are now awaiting a replacement part with very limited use until it arrives. As soon as the part arrives they will be out to replace it and get us back up and running. In light of the issues with the service call, no shows, not returning calls, late arrivals, etc. the board will consider sending a letter regarding the service experience after we have the machine back up and running properly.

Work on Colvin Road – ditching to relieve water issues on the end of that road. Bill would like to get the board down to that road again to make some decisions on how to address the road issues for safety and water erosion issues in the road. Field inspection will take place on August 21 at 7pm. Members to meet at the town office at 6:45pm to carpool to the site.

Norton Road Project – Bill has a plan with VTel to get their lines set for the future but also out of the way of the work zone temporarily. Conduit will be put in the culvert decks to facilitate placement and future accessibility. All other construction going well and as planned.

Buxton Avenue culvert project permit received today. Spruce Knob Road culvert was ordered today and that permit should be here soon. This project will go out to bid once we know when the culvert will come in. Bill requested the board's approval on leasing an excavator for the Buxton Avenue and Spruce Knob Projects. Price is \$1500 per week.

Buxton Avenue grant \$32,090 – to complete the project. Project must be completed within State stream regulations.

Spruce Knob grant \$19,710 – this project also subject to State stream regulations.

Bill also requested authorization to spend money on materials as needed to avoid unnecessary delays in light of the stream work calendar.

Carl moved to go ahead with renting the excavator for the Buxton Avenue project and to purchase the stone for that project within the parameters of the grant. Terry seconded and the motion carried.

Spruce Knob Cement project pricing – Carl Haynes moved to direct Bill to get three prices for the Spruce Knob cement work for presentation at our next meeting on August 23, 2018. Terry seconded and the motion carried.

Board discussed and determined a pay range for new highway road crew position. Bill will convey that range to the current applicants.

Road Commissioners report: included above

Other highway:

Service Request –Fitzgerald Rd – Board did not have a hard copy of the request or a way to print it out – we did manage to get an electronic copy forwarded by Chris through Gmail. Request asked for grading and culvert cleaning near corner of Fitzgerald and Daisy Hollow. Bill and Terry each reviewed the area and could not find the exact spot of the complaint, i.e. they found no plugged culverts or imminent need for grading. Grading of this area will be added to the town’s list. If there is a culvert that has been missed we would ask that it be marked so that it can be addressed directly.

Service Request - Pleasant View Rd – Lilac bushes cut back at end of Pleasant View Rd – Homeowner was not happy with the amount of trimming. This is an ongoing problem. There needs to be some attention paid to this matter by the board, both with communicating with the homeowner and for the public safety. (Initial trimming has addressed this service request.)

Bill and Terry, as the town Tree Warden, will meet at the location and review what needs to happen to address safety issues into the future.

Town Lands:

Building committee: Patty reported that the committee work progresses. Most recently the board is exploring engaging a professional fundraising team to help with planning and achieving fundraising goals.

Other: None

Solid waste: None

Correspondence:

- Service Request: Pleasant View Road visibility issue
- Oil Undercoating advertisement
- Certificate of Insurance from Champlain Valley Plumbing & Heating – did not include overweight permit or money?
- PV Business solutions – OSHA compliance journal – with a bill for \$298.50 – Board would like to determine if it is something that we need to pay for and have on file every year? Terry will call VLCT on Tuesday and ask if this is something that we are required. IF not, we would like to send it back.

Board Orders: Terry Redfield moved to approved the board orders as presented. Patty second and the motion carried.

Legal: Carl Haynes moved to go into Executive Session for a possible legal issue. 10:15pm, Terry seconded. Board moved into executive session at 10:15pm. Carl Haynes moved out of ES at 10:45pm, Chris seconded.

Other business: Chasing return check reimbursement. Terry will approach sheriff to request that he talk to the person in question.

Adjournment: Carl Haynes moved to adjourn at 10:48pm, Patty seconded, meeting adjourned.

Respectfully submitted by,
Patty Kenyon, Acting Clerk