

Middletown Springs Selectboard • Thursday, June 28, 2018
Regular Meeting Approved Minutes

BOARD PRESENT: H. Childress, C. Fenton, C. Haynes, P. Kenyon, T. Redfield

TOWN OFFICERS: Laura Castle, Town Clerk; Sarah Grimm, Auditor; Bill Reed, Road Foreman

PUBLIC AND GUESTS:

CALLED TO ORDER: 7:00 p.m.

Minutes: T. Redfield moved to approve the minutes of the June 14 meeting and the June 19 special meeting; P. Kenyon 2nd; [*all in favor, motion carried*].

Town Officers: The auditors met last night to review current material. They've also sent us the access materials for the Sheriff's Department website, and we will assemble a periodic law enforcement service summary with the Auditors.

The State's Emergency Management Office has declared a potential heat hazard from Saturday 6/30 through Friday 7/6. We will post safety advice on FPF through the week.

Highway: Bill will be working with Kitt Shaw on the letter of intent and the municipal roads general permit for water quality protection on road projects. The annual general permit is \$1,350 per year, with individual stream alteration project permits at \$200 per job. P. Kenyon moved to allow the Treasurer to issue payments for individual State stream alteration permits as needed; H. Childress 2nd [*all in favor, motion carried*].

The FY2019 better back roads Category A contract has been prepared, and was signed at this meeting by the Board Chair.

Bill brought the engineering specifications from Contech for the proposed arch culvert to be installed on Spruce Knob Road: \$5460.90 delivered price. This is part of a grant-funded road repair project, and the footings and headwall construction will be put out to bid. Spruce Knob Road will likely be closed for a day north of Norton Road during the installation. T. Redfield moved to approve the purchase of a Contech steel culvert as specified; H. Childress 2nd; [*all in favor, motion carried*].

The Town will provide the State with proof of insurance to continue eligibility for grants and contracts.

H. Childress moved to authorize the purchase printing supplies via the Town's office supplies account for Bill Reed's use in his capacity as Road Commissioner; P. Kenyon 2nd [*all in favor, motion carried*].

Bill will be filling out the stream alteration permits for work on Spruce Knob and Buxton this coming week. He has ordered street signs and posts to repair and update through town, as well as construction control signs and missing stop signs.

The roadside mowing is completed, thanks to Bill, Terry Redfield, and Claude Buffum. In appreciation for Claude's efforts, T. Redfield moved to provide Claude Buffum with a \$50 gift certificate to Grant's General Store; P. Kenyon 2nd; [*all in favor, motion carried*]. The guardrails are complete on Haley and Garron Roads. Grading of Town roads is nearly complete.

The road crew gets requests for calcium treatment to hold dust down, but we need to prioritize the expenditure of that resource, focusing on road sections that have no shade and are particularly close to houses.

JCB/LifTECH will be in town on July 10 to perform the 500 hour service on the backhoe.

The Selectboard will hold a special meeting on Saturday 6/30 at 10am to review the pending Norton Road project. Ashley Waite, the contractor who will do the work, and Josh Carvajal of the Agency of Natural Resources will both be present as well. The upper culvert will be replaced first, followed by the lower culvert, but there will be a few periods in which both halves are engaged in construction at once (allowing time for concrete curing, etc.)

Town Lands: Notice of intention to transfer Town property to the Wells Springs district has been posted in physical locations and in the June 20 Rutland Herald. The Board will ratify that sale and sign the deed at our July 26 meeting in the absence of a petition to halt the transfer. There is some unclarity among Board members about the current ownership of the entire athletic field and woods around the School; H. Childress will contact Gary Kupferer about the status and findings of the title search conducted by the purchaser, particularly with regards to the highway right of way subsequent to the property transfer.

Building Committee members David Munyak and Michael Beattie met with the building commissioner, and the two of them plus Patty Kenyon met with the fire marshall, for review of the preliminary plans for Town Office and Library construction.

Correspondence:

- LifTECH reminder that we have to maintain insurance on the new backhoe during financing period
- Ad fliers from O'Reilly Auto Parts, Comcast, Partac Peat
- Annual notice of subscription for Poultney Rescue Squad
- Certificate of insurance from DeBonis Landscaping; forwarded to Treasurer
- Road service request form from Ed Lawson, on Dudley Road; form was submitted on 6/17, and Bill had already done this work.

Board Orders: H. Childress moved to approve the board orders as presented; T. Redfield 2nd [*all in favor, motion carried*].

Other Business: T. Redfield moved to reappoint James Reed as the Town's forest fire warden for a five-year term (through June 30, 2023); C. Fenton 2nd; [*all in favor, motion carried*].

Financial Review: The end-of-year expenditures against the Town General and Highway budgets both appear to be close to balanced, perhaps a bit of surplus in both cases. Final end-of-year numbers will be available in July. We will ask the Treasurer to walk us through budget and expenditure accounting related to reserve funds (paving, equipment, town property, etc), and grant-funded highway projects.

Adjourn: H. Childress moved to adjourn; C. Haynes 2nd; [*all in favor, motion carried*]. Meeting adjourned at 9:43 p.m.

Respectfully submitted,
Herb Childress, Selectboard Clerk