

Middletown Springs Selectboard • Thursday, March 8, 2018
Regular Meeting Approved Minutes

BOARD PRESENT: H. Childress, C. Fenton, C. Haynes, P. Kenyon, T. Redfield

TOWN OFFICERS PRESENT: Laura Castle, Town Clerk; Sarah Grimm, Auditor; Jenny Talke Munyak, Treasurer; Bill Reed, Road Commissioner

PUBLIC PRESENT: None

CALLED TO ORDER, by Town Clerk: 7:25 p.m.

Organizational Meeting—Election of Officers 2018-19 Board session. Chris Fenton won re-election to the two-year Board seat, and Carl Haynes was elected to the three-year seat, giving the Board a full complement of five members for the 2018-19 session. Both new members are sworn in.

T. Redfield nominated Chris Fenton as Board Chair; H. Childress 2nd [*all in favor, motion carried*]. Chair Fenton carried the meeting forward. P. Kenyon nominated Terry Redfield as vice-chair; C. Haynes 2nd [*all in favor, motion carried*]. P. Kenyon nominated Herb Childress as clerk; C. Haynes 2nd [*all in favor, motion carried*].

Approval of Minutes. T. Redfield moved to approve the minutes as modified from the February 22 meeting; P. Kenyon 2nd; [*C. Haynes abstained, all others in favor, motion carried*].

Town Officers: The election is complete. We will work with the Town Clerk to ask write-in leaders if they're willing to serve in the positions they've been nominated for.

Treasurer Munyak provided trial balances and budget status reports through February. She also provided the Board with a model investment policy; her only recommended modification is under Internal Controls. We will review and consider its adoption at our 3/22 meeting.

The Treasurer has received a proposal for a new computer, to be compatible with the scanner and current Microsoft Office software (the current computer is a 2003). H. Childress moved to authorize the Treasurer to purchase a computer and affiliated software, up to \$1000; T. Redfield 2nd; [*all in favor, motion carried*].

VLCT will conduct our workers' compensation audit on April 3.

The Treasurer and Board reviewed the history of the surplus allocation to the Municipal Facilities Fund. The goal is that the surplus be placed into the Municipal Facilities Fund, but that the surplus contribution be tracked independently so that we can understand what has been named specifically for the Town Office and what is more fluid and can be shifted to other facility needs.

Auditor Sarah Grimm has been charged with looking into the accounting of traffic fines, and will work with the Sheriff's Department and the Vermont Judicial Bureau.

Town Lands. The Building Committee is scheduled to meet on 3/15. Terry is waiting to meet with Luke Larson re: the frame house on the West Street property.

Road Commissioner. Boy, it's been a tough winter. The coming week looks difficult as well. Bill has been plowing with the grader on occasion, since the roads have been so soft, and has relaid stone in some particularly muddy areas. He has been plowing in heavy snow about 2" above road level, coming back after storms to cut the snow down to the road surface.

The Town has received a Category A grant from Better Back Roads, which can be applied to mapping and permitting for construction projects; and a Category C grant for stabilizing the shoulders and guardrail mounting on Buxton Avenue. There are two other grant proposals in the works.

Summer 2018 will have a pair of culvert projects on Norton Road.

We will be renting a roadside mower from Fairfield Equipment (Morrisville VT) for one week in this summer, at \$3,000.

There are small maintenance repairs to be done on sander/spreaders from storm use. The shift to diesel fuel from Marcell has been highly productive, with no freezing and better power in general.

We have received a quote for approximately \$34,000 from Viking for a side-dump body for the International 7600, all prep and installation included.

Solid Waste. T. Redfield will act as the Board representative for SWAC, and will attend training for VT solid waste management.

Correspondence

- Brochure from Nortrax
- VLCT News
- VLCT Health Officer Training, April 17 (Randolph), or April 20 (Burlington)
- Letter offering service from Trees Incorporated
- VT AOT overweight permit from The Belden Company, with \$10 check; and United Natural Foods, with \$10 check. H. Childress moved to approve the overweight permits from Belden Company and United Natural Foods; T. Redfield 2nd [*all in favor, motion carried*]

Board Orders. T. Redfield moved to approve board orders as presented; H. Childress 2nd [*all in favor, motion carried*]

Legal. The Delinquent Tax Collector has sent warning letters to the nine properties subject to inclusion in the coming delinquent tax sale.

Other Business. The Board discussed the initiatives we will take up in the 2018-19 year, and the board members most directly responsible for each.

- Bill Reed will be the representative to the Rutland Regional Transportation Council
- Herb Childress will continue to manage policy, documentation, and communication
- Herb Childress will be the acting Emergency Management liaison
- Glen Moyer and Terry Redfield will be the SWAC representatives
- Terry Redfield and Chris Fenton will continue to work on Town Lands, especially the West Street property and the follow-up on the Old Cemetery
- Patty Kenyon will focus on the building committee
- Carl Haynes will continue as Health Officer
- Chris Fenton will be the acting Animal Control Officer

Confidential Personnel Matters. H. Childress moved to enter executive session to discuss confidential personnel matters; P. Kenyon 2nd [*all in favor, motion carried*]. C. Haynes moved to close executive session; T. Redfield 2nd [*all in favor, motion carried*]. Regular session rejoined at 9:53 pm, no action taken.

Adjourn. H. Childress moved to adjourn, T. Redfield 2nd [*all in favor, motion carried*]. Meeting adjourned 9:54 pm.

Respectfully submitted,
Herb Childress, Selectboard Clerk