

Middletown Springs Selectboard • Thursday, October 11, 2018
Regular Meeting Approved Minutes

BOARD PRESENT: H. Childress, C. Fenton, P. Kenyon, T. Redfield

TOWN OFFICERS: Laura Castle, Town Clerk; Sarah Grimm, Auditor; Bill Reed, Road Foreman

PUBLIC AND GUESTS: none

CALLED TO ORDER: 7:00 p.m.

Minutes: T. Redfield moved to approve the minutes of the September 27 meeting as corrected; P. Kenyon 2nd; [*all others in favor, motion carried*].

Town Officers: LHS will assist with a tabulator test in advance of the November election, at their schedule. Laura Castle will contact election workers to participate in the test.

The Board will develop an RFP for audit services, to consider and vote upon at the October 25 meeting.

Highway:

- Bill had a side window shatter in the backhoe; we'll file an insurance claim.
- Chet McCullen will be delivering bank run gravel tomorrow. He is in the process of screening road sand at this point, probably coming late October. The first load of salt has arrived today (~50 tons).
- Norton Road will be officially open Friday 10/12, with only cosmetic work remaining.
- Buxton Ave will be officially open on Monday 10/15.
- Both footings have been poured for the Spruce Knob culvert, and the culvert will be placed Wednesday or Thursday of next week, with one day of road closure between dawn and dusk. Spruce Knob residents will be notified in advance.

Town Lands: H. Childress has been working to develop a proposal for the VTRANS Transportation Alternatives Program to fund a planning study for Town uses of the West Street property. The application deadline for that program is October 17, and the approximate project cost would be \$15,000; the Town would be responsible for 20% of that, some of which could be in kind. P. Kenyon moved to approve the submittal of the proposal, which commits the town to expenditure of a 20% match (up to \$12,000 from grant, \$3,000 from Town); T. Redfield 2nd; [*all in favor, motion carried*].

The Building Committee, Library Trustees and Selectboard are having a joint meeting next Thursday, October 18, to discuss next steps for the new town building and to meet the fundraising consultant. The meeting will be at the Historical Society dining room, 7:00 pm.

Chris, Bill and Herb met with Steffanie Bourque and Elysa Smigelski of RRPC to begin the process of developing a five-year Local Hazard Mitigation Plan (our last one expired in 2004). We'll need to name the LHMP committee to review and revise that plan, for review by the state's department of emergency management.

Solid Waste: Large Waste / Metal day went well, although Hubbard once again missed the boat on container delivery; they'd promised four in advance, delivered two, and didn't swap those out for new until after 11am. We will ask for pricing from Casella, given how poorly Hubbard has served us in past events. The total receipts for 10/6 were \$312.

Correspondence:

- BCBSVT 2019 renewal forms
- Request for ARC annual donations, as well as annual report
- Request for Rutland County Mental Health Services annual donation
- Certificate of Insurance for JLT/Cardinal Logistics Management
- Invoice for VT Municipal Roads Stormwater Permit (\$1750)
- Announcement for DominionTech who is now partnering with NEMRC on IT security and support
- Invitation to participate in WEX Fleet fuel program
- Department of Public Safety monthly update
- Trainings:
 - Hannaford Career Center GIS training, October 31 in Middlebury
 - VLCT Municipal Employment Law, November 14 in Fairlee
- Application for Conservation Commission appointment from Tasha Turan
- Draft of Town Office Cash Receipts guidelines from 10/30/17
- Request of funds allocated to Pleasant View Cemetery Assn
- Ads for Street Décor, Inc; Kirby Built playground equipment; Bobcat equipment; CBE Education

Board Orders: T. Redfield moved to approve the board orders as presented; P. Kenyon 2nd; [*all in favor, motion carried*].

Legal: The 2019 application for renewal of the Town's PACIF insurance has been submitted.

H. Childress had a discussion with one of the property owners who is requesting abatement; he will send further information.

Executive Session: T. Redfield moved to enter executive session; H. Childress 2nd [*all in favor, motion carried*]. Executive session entered at 8:25 pm.

After discussion, T. Redfield moved to exit executive session; H. Childress 2nd [*all in favor, motion carried*]. Regular session rejoined at 9:19 pm, no action taken.

Adjourn: H. Childress moved to adjourn; T. Redfield 2nd; [*all in favor, motion carried*].
Meeting adjourned at 9:19 p.m.

Respectfully submitted,
Herb Childress, Selectboard Clerk