

Middletown Springs Public Library
Regular Trustee Meeting
Wednesday, August 28, 2019
7:00 at the Library
Approved Minutes

Present: Kristal Hier, Kimberly Bushnell, Alida Tarbell, Patty McWilliams, Beth Miller

1. Call to Order 7:01 pm
2. Changes, Additions, Approval of Agenda
 - No changes
3. Approval of Minutes
 - Beth moved to approve minutes of June 26, 2019, Alida seconded, motion carried
4. Policy Review & Discussion
 - No policies for review – tabled until September
5. Treasurer’s Report
 - Kristal moved to approve Treasurer’s Report; Alida seconded; motion carried
6. Librarian’s Report
 - See below
7. Friends Update
 - Rescheduled Batik and Sip for September 7
 - Lawn Sale September 28
 - Pursuing the idea of purchasing outdoor seating for the library
 - Next meeting September 10, 2019 – 7pm; Kimberly and Diane to attend
8. Building Committee Update
 - Still working on feasibility study
8. Old Business
 - Zookeepers
 - They loved performing in Middletown Springs
 - Made \$380
 - Strategic Plan
 - Tabled until full board to discuss
9. New Business
 - Library Anniversary in October – will add some photos to the newsletter and have an appreciation tea Sunday, October 6 from 3:30 – 5:00. Tea and cookies.
 - Calendar – Kimberly will be dividing up tasks to be given out after Labor Day. Estimated time to printer October 1.
10. Other Lawful Business
 - Sign additional board orders for payroll in September
11. Next Meeting Date –
 - September 25, 2019
12. Alida moved to adjourn; Beth seconded; motion carried. Meeting adjourned at 7:52 pm.

Respectfully submitted,
Beth Miller
Secretary

Librarian's Report August 2019

Staff/Volunteers:

- **Job Description** – librarian/library director job description still needs updating. No progress by KB.
- **Volunteer Gaps** – 2nd Saturday and 3rd Monday need regular volunteer coverage.

Collection:

- **New Books!** Lots of new titles.
- **Inventory** – we are looking to do one.

Programs/Events:

- **40 years** – library moved into this building on October 6, 1979. How do we want to mark the occasion?
- **VT Reads** – *March: Book One* by John Lewis, Andrew Aydin, Nate Powell (graphic novel)
 - **Book Discussion**
 - **How & Why to Read a Graphic Novel** - with Jon Mathewson
- **Summer Programing** – Theme: A Universe of Stories (Space)
 - **Stuffed Animal Sleepover & Teddy bear Breakfast** big hit as always with 27 animals sleeping over and special guest Malindi C-T performed with Melissa.
 - **Town Challenge** – *Reading to the Moon* We will have more than enough miles!
 - **Splash Down Party** – needs to be scheduled and planned
- **Toddler Time** – restarts Sept 16, most Mondays until Thanksgiving at 10:30 am
- **Book Group:** Thursdays at 7pm
 - *To the Lighthouse* by Virginia Woolf – Aug 29
 - *Educated* by Tara Westover – Sept 26

Infrastructure:

- **Driveway** – town crew repaired entrance. Yay!
- **Monoxide/Fire Alarm** – I have yet to reach out to Andy as suggested last meeting.
- **DVD/Surround Sound system** – no progress.
- **Cushions** – fabric collected. Ideally recovered before Toddler restarts on Mon. Sept 16.
- **Librarian's Computer** – nothing purchased yet...

Fundraising/Grants:

- **Zookeepers Concert** – the band thought we were incredible hosts!
- **Calendar** – Renewal forms have been coming in. There will be many to reach out to still. Forms due back Sept 1. Plan to have all info & money gathered by Oct 1!

Policy: No policy work until fall.

Friends:

- **Co-Sponsoring (Underwriting)** – Zookeepers Concert \$200. Did we get this??
- **Batik & Sip** – rescheduled to Sat, Sept 7, 6-9pm at MSHS. Sign up in advance (\$25/4, \$30/8 napkins)
- **Lawn Sale** – scheduled for Sat, Sept 28.
- **Outdoor Furniture** – discussion about creating outdoor seating area or picnic table.
- **Next meeting** - Tuesday, Sept. 10 at 7pm.

Strategic Planning // Action Plan – steps need to be outlined

As always, it is a pleasure to serve this board and town. Thank you for your continued support.

Respectfully Submitted, Kimberly Bushnell, Library Director