

Middletown Springs Public Library
Regular Trustee Meeting
September 25, 2019 at 7pm
at the Library
Approved Minutes

Present: Kimberly Bushnell, Kristal Hier, Beth Miller, Patty McWilliams

1. Call to Order 7:12
2. Changes, Additions, Approval of Agenda
3. Approval of Minutes
 - Kristal moved to approve August 28, 2019 minutes; Beth seconded; motion carried
4. Policy Review & Discussion
 - Policies tabled
5. Treasurer's Report
 - Beth moved to approve Treasurer's Report; Kristal seconded; motion carried
6. Librarian's Report (see attached)
 - Many thanks and much gratitude to our librarian and assistant librarian for all their ongoing great work.
 - Trustees approved Andy to work on ramp
7. Friends Update
 - Lawn Sale this coming weekend, Saturday, Sept. 28, 2019
 - Next meeting Tuesday, October 8, 2019 Kimberly and Kristal to attend
8. Old Business
 - Calendar
 - All renewals due by October 1, 2019
 - Everything uploaded by October 15, 2019
 - Volunteer Appreciation Dinner 5:00pm, October 20, at Kimberly's – chili – with everyone making same things as last year
 - Halloween Rest Stop – Thursday, Oct. 31 – books to give away
9. New Business
 - Frank Asch donations – will use them at various fundraising events. Leftover books will be given away at the Memorial Day Parade
 - Town Audit update –
 - Kristal approached selectboard with general question on plowing, oil, lawn cutting – town's role. Town will circle back for answer.
 - Board orders presented for signing
10. Other Lawful Business
 - none
11. Next Meeting Date, October 30, 2019 at the library
12. Diane moved to adjourn; Patty seconded; motion carried. Adjourn 7:55

Respectfully submitted,
Beth Miller
Secretary

Librarian's Report September 2019

Staff/Volunteers:

- **Job Description** – librarian/library director job description still needs updating. No progress by KB.

Collection:

Programs/Events:

- **Library Open House:** October 6, 3:30-5pm. MSHS also has Open House 2-4 so people can go to both.
 - **Scrapbook, or display**
- **VT Reads** – *March: Book One* by John Lewis, Andrew Aydin, Nate Powell (graphic novel)
 - **Book Discussion –Intergenerational** Tues, October 22
 - **How & Why to Read a Graphic Novel** - with Jon Mathewson Wed, October 9
- **Toddler Time** – new regular day – Tuesdays at 10:30 am, until Thanksgiving
- **Book Group:** Thursdays at 7pm
 - *Educated* by Tara Westover – Sept 26
 - *Lillian Boxfish Takes a Walk* by Kathleen Rooney – Oct 24

Infrastructure:

- **Driveway** – town crew repaired entrance. Yay!
- **Monoxide/Fire Alarm** – I have reached out to Andy.
- **DVD/Surround Sound system** – no progress.
- **Cushions** – fabric collected. No further progress
- **Librarian's Computer** – nothing purchased yet... and no more crashing. I am for putting off purchase if you agree.

Fundraising/Grants:

- **Calendar** – The plan is to have all info & money gathered by Oct 1! Comparing notes at the meeting will help. New to town households have not be identified or approached, yet.
- **Frank Asch Merchandise** – we have been gifted many multiples of specific Asch books & sets in hopes we are able to turn this into a fundraiser. We can explore options when we meet.

Policy: No policy work until fall.

Friends:

- **Co-Sponsoring (Underwriting)** – Zookeepers Concert \$200. Did we get this??
- **Lawn Sale** – scheduled for Sat, Sept 28.
- **Outdoor Furniture** – I haven't heard more, maybe Diane did at meeting.
- **Next meeting** - Tuesday, Oct. at 7pm.

Strategic Planning // Action Plan – steps need to be outlined

As always, it is a pleasure to serve this board and town. Thank you for your continued support.

Respectfully Submitted,

Kimberly Bushnell, Library Director

