

# Local Emergency Management Plan

## Emergency Management (EM) planners

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| <i>These are the people who wrote and/or maintain this plan.</i> |
| <b>Herb Childress, Emergency Management Director</b>             |
| 802-235-2093 • herb.childress@gmail.com                          |
| 70 Spruce Knob Road, Middletown Springs VT                       |
| Approved by Middletown Springs Selectboard, April 23, 2020       |

## Municipal Emergency Operations Center (EOC)

|   |  |
|---|--|
| <i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i> |  |
| Who, by position, can activate the EOC? <b>Childress, EMD; Castle, Fire Chief</b>   |  |
| <b>Roles of the EOC Director</b>  |  |
| Directs all EOC activities coordinating municipal support and response  |  |
| Staffs phones and radio   |  |
| Tracks and answers any Requests For Information (RFI)   |  |
| Tracks and coordinates any Requests For Support (RFS)   |  |
| Produces and posts public information and press releases  |  |
| <b>Potential EOC Staff Members</b>  |  |
| <i>Name</i>   | <i>Notes / Contact Information</i>   |
| Terry Redfield (SB)   | <a href="mailto:redbonevt@gmail.net">redbonevt@gmail.net</a> , 235-2084 (h)                                    |
| Carl Haynes (SB)  | 235-1264 (h), 342-2759 (c)   |
| Patty Kenyon (SB)   | <a href="mailto:pmhkenyon@vermontel.net">pmhkenyon@vermontel.net</a> , 235-2707 (h)                            |
| Neil Russell (SB)   | <a href="mailto:russellmasonryinc@gmail.com">russellmasonryinc@gmail.com</a> , 786-9239                        |
| Heather Grier (SB)  | <a href="mailto:hqselectboard@gmail.com">hqselectboard@gmail.com</a> , 236-7643                                |
| Art Castle (fire)   | 235-2351 (h)   |
| Chris Fenton (was SB)   | <a href="mailto:fentoch350@gmail.com">fentoch350@gmail.com</a> , 235-2264 (h)                                  |
| <b>Primary EOC Location</b>   |  |
| Facility / Address:   | Middletown Springs Firehouse, Firehouse Lane   |
| Phone Numbers:  | 235-2300, 235-2160   |
| Equipment/Notes:  | Generator, radio, small kitchen. Short-term housing capacity if externally supported.                          |
| <b>Alternate EOC Location</b>   |  |
| Facility / Address:   | Middletown Springs Town Office, 10 Park Avenue   |
| Phone Numbers:  | 235-2220 (voice), 236-2066 (fax)   |
| Equipment/Notes:  | Poorly equipped, but telephone and internet service. Generator connection wired in. 50 yards from primary EOC. |

## Resources

**Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.**

Purchasing agents for emergencies:

1. Town Treasurer Jenny Munyak, [mtstreasurer@vermontel.net](mailto:mtstreasurer@vermontel.net), 235-3256 (w), 235-1390 (h)
2. Road Commissioner Bill Reed, [middletownroads@gmail.com](mailto:middletownroads@gmail.com), 235-2024 (w), 235-2732 (h)

Emergency spending limits: The purchasing agents are authorized to spend up to \$10,000 without prior Selectboard approval (Selectboard action 4/25/2019).

### ***Businesses with Standing Municipal Contracts***

| <i>Type of Contract</i> | <i>Name</i>                 | <i>Contact Info</i> |
|-------------------------|-----------------------------|---------------------|
| Fuel                    | Marcell Fuels               | 775-5050            |
| Backhoe warranty        | Liftech (Rob Ryan, service) | 652-4743            |
| Plow truck warranty     | Charlebois Freightliner     | 655-5040            |
| Loader/Grader Service   | Winmill Equipment           | 775-6568            |

### ***Other Local Resources***

| <i>Type of Resources/Skills</i>  | <i>Name</i>   | <i>Contact Info</i> |
|----------------------------------|---|---------------------|
| Trucking                         | Tarbell Trucking  | 235-2323            |
| Trucking                         | Castle Trucking   | 235-2160            |
| Excavation                       | Blanchard Excavation  | 235-1072            |
| Bulldozing                       | Jacob Carter  | 779-3968            |
| Equipment repair                 | Earle's Truck Repair  | 773-9198            |
| Welding                          | Bill Lyle   | 287-9065            |
| Tree work                        | Derrick Patt (235-1473); Morgan Mountain Gardeners (235-2059);  |                     |
| Builders/Contractors             | David Fenton (235-2217); Andy Floyd (235-1020); Matt Kenyon (235-2707); Luke Larson (774-8972); James Mars (235-2096); Neil Russell (786-9239); Kendall Severy (235-1330); Glen Tarbell (235-1410); David Wright (235-2376) |                     |
| Small plowing                    | Glen Moyer  | 235-2810            |
| Small plowing                    | Tarbell Trucking  | 235-2323            |
| Food                             | Sissy's Kitchen (235-2000); Best Moon (235-2187)  |                     |
| Food/first-aid supplies/OTC meds | Grant's General Store   | 235-2251            |

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

*The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.*

**National Incident Management System (NIMS) Typed Resources\***  
**Note: Yellow Cells owned by Town—Red Cells owned by MSVFD**

| Type  | I | II | III | IV | Other | Type  | I | II | III | IV | Other |
|---|---|----|-----|----|-------|---|---|----|-----|----|-------|
| Critical Incident Stress Management Team                |   |    |     |    | N/A   | Hydraulic Excavator, Large Mass Excavation          |   |    |     |    | N/A   |
| Mobile Communications Center                            |   |    |     |    | N/A   | Hydraulic Excavator, Medium Mass Excavation         |   |    |     |    | N/A   |
| Mobile Communications Unit                              |   |    |     |    | N/A   | Hydraulic Excavator, Compact                        |   |    |     |    | N/A   |
| All-Terrain Vehicles                                    |   |    |     |    | N/A   | Road Sweeper  |   |    |     |    | N/A   |
| Marine Vessels  |   |    |     |    | N/A   | Snow Blower, Loader Mounted                         |   |    |     |    | N/A   |
| Snowmobile  |   |    |     | 1  |       | Track Dozer   |   |    |     |    | N/A   |
| Public Safety Dive Team                                 |   |    |     |    | N/A   | Track Loader  |   |    |     |    | N/A   |
| SWAT/Tactical Team                                      |   |    |     |    | N/A   | Trailer, Equipment Tag-Trailer                      |   |    |     |    | N/A   |
| Firefighting Brush Patrol Engine                        |   |    |     |    | N/A   | Trailer, Dump                                       |   |    |     |    | N/A   |
| Fire Engine (Pumper)                                    | 3 |    | 1   |    |       | Trailer, Small Equipment                            |   | 1  |     |    |       |
| Firefighting Crew Transport                             |   |    |     |    | N/A   | Truck, On-Road Dump                                 |   |    |     | 1  |       |
| Aerial Fire Truck                                       |   | 1  |     |    |       | Truck, Plow   |   | 1  | 1   |    |       |
| Foam Tender   |   |    |     |    | N/A   | Truck, Sewer Flusher                                |   |    |     |    | N/A   |
| Hand Crew   |   |    |     |    | N/A   | Truck, Tractor Trailer                              |   |    |     |    | N/A   |
| HAZMAT Entry Team                                       |   |    |     |    | N/A   | Water Pumps, De-Watering                            |   |    |     |    | N/A   |
| Engine Strike Team                                      |   |    |     |    | N/A   | Water Pumps, Drinking Water Supply - Auxiliary Pump |   |    |     |    | N/A   |
| Water Tender (Tanker)                                   |   |    |     |    | N/A   | Water Pumps, Water Distribution                     |   |    |     |    | N/A   |
| Fire Boat   |   |    |     |    | N/A   | Water Pumps, Wastewater                             |   |    |     |    | N/A   |
| Aerial Lift - Articulating Boom                         |   |    |     |    | N/A   | Water Truck   |   |    |     |    | N/A   |
| Aerial Lift - Self Propelled, Scissor, Rough Terrain    |   |    |     |    | N/A   | Wheel Dozer   |   |    |     |    | N/A   |
| Aerial Lift - Telescopic Boom                           |   |    |     |    | N/A   | Wheel Loader Backhoe                                | 1 |    |     |    |       |
| Aerial Lift - Truck Mounted                             |   |    |     |    | N/A   | Wheel Loader, Large                                 |   |    |     |    | N/A   |
| Air Compressor  |   |    |     |    | N/A   | Wheel Loader, Medium                                | 1 |    |     |    |       |
| Concrete Cutter/Multi-Processor for Hydraulic Excavator |   |    |     |    | N/A   | Wheel Loader, Small                                 |   |    |     |    | N/A   |
| Electronic Boards, Arrow                                |   |    |     |    | N/A   | Wheel Loader, Skid Steer                            |   |    |     |    | N/A   |
| Electronic Boards, Variable Message                     |   |    |     |    | N/A   | Wheel Loader, Telescopic Handler                    |   |    |     |    | N/A   |
| Floodlights   |   |    |     |    | N/A   | Wood Chipper  |   |    |     |    | N/A   |
| Generator   |   |    |     |    | N/A   | Wood Tub Grinder                                    |   |    |     |    | N/A   |
| Grader  |   |    | 1   |    |       |   |   |    |     |    |       |

\*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

## Public Information and Warning

|  |  |
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| <i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>   |  |
| VT-Alert message - State:<br>Other VT-Alert managers:  | Vermont Emergency Management: 800-347-0488   |
| Important Local Websites / Social Media channels:  | <ul style="list-style-type: none"> <li>• Town website, <a href="http://middletownsprings.vt.gov">middletownsprings.vt.gov</a></li> <li>• Front Porch Forum, <a href="mailto:middletownsprings@frontporchforum.com">middletownsprings@frontporchforum.com</a></li> <li>• Middletown Springs Library News alerts, <a href="mailto:middletownspringslibrary@gmail.com">middletownspringslibrary@gmail.com</a></li> <li>• Fire Department Facebook, <a href="https://www.facebook.com/Middletown-Springs-Volunteer-Fire-Department-533229756765053/">https://www.facebook.com/Middletown-Springs-Volunteer-Fire-Department-533229756765053/</a></li> </ul> |
| Local Newspaper, Radio, TV:  | Rutland Herald, 747-6121   |
| Public Notice locations:   | US Post Office, Town Office, Grant's General Store, Library  |
| <i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i> |  |
| To provide information for 2-1-1   | Dial 211 or (802) 652-4636   |

## Vulnerable Populations

|  |                           |
|--|---------------------------|
| <i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i> |                           |
| <i>Name / Notes</i>  | <i>Contact Info</i>       |
| CARE (Citizen Assistance Registration for Emergencies)   | Call VT E.M. 800-347-0488 |
| Ryan Decelle Daycare   | 345-6683                  |
| Middletown Springs Elementary School   | 235-2365                  |
| <i>Also:</i>   |                           |
| ARC Rutland/Ross Almo  | 345-6692 (cell)           |
| VNA-Hospice/Catherine Schneider  | 774-8024 (cell)           |
| Rutland Mental Health  | 775-1000                  |
| Council on Aging (8am-4pm Mon thru Fri)  | 642-5119                  |
| Council on Aging services director Dana McMahon  | 345-3928                  |
| Rutland Regional Medical Center general line   | 775-7111                  |
| Rutland Regional Medical Center ER direct line   | 747-3602                  |
| Bayada Home Health   | 775-7272                  |
|  |                           |

## Shelters

*During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.*

### **Spontaneous Sheltering**

- Determine the approximate number of people who need sheltering
- Call the State EOC / Watch Officer at 800-347-0488 and request support
- Track the status of residents who need shelter until their situation stabilizes

### **Regional Shelter**

|                     |  |
|---------------------|--|
| Location / Address: | Rutland High School, 22 Stratton Road, Rutland, VT 05701   |
| Opening Contact:    | State EOC, 800-347-0488; American Red Cross, 802-660-9130  |
| Phone Numbers:      | Michael Derevjank, Shelter Manager: 802-236-8266<br>Additional numbers: 802-773-1983, and 802-770-1199 |

### **Primary Local Shelter**

|                      |  |
|----------------------|--|
| Location / Address:  | Middletown Springs Elementary School, 15 School House Road   |
| Facility Contact(s): | Rick Beal, Principal   |
| Phone Numbers:       | 235-2365   |
| Shelter Manager:     |  |
| Staff Requirements:  |  |
| Services:            | Warm/Cool Overnight Food Prep  |
| Notes:               | ARC Managed (Shelter #61538), agreement needs renewal<br><br>Capacity: 100 Generator? No Pets Allowed? Yes |

### **Alternate Local Shelter**

|                      |   |
|----------------------|---|
| Location / Address:  | Middletown Springs Community Church, Park Street  |
| Facility Contact(s): | Dave Carr (235-2139); Stan Achey (235-2434)   |
| Phone Numbers:       | 235-2386  |
| Shelter Manager:     |   |
| Staff Requirements:  |   |
| Services:            | Warm/Cool Overnight Food Prep   |
| Notes:               | ARC Managed (Shelter #61535), agreement needs renewal<br><br>Capacity: 125 Generator? No Pets Allowed? No |

### **Lower-Tier Local Shelters**

|  |   |
|--|---|
| St. Anne's Church<br>(287-5703, or Kathy<br>Colvin 235-2464)   | Currently the designated evacuation center for the elementary school. No longer-term sheltering capacity. Food prep, warm/cool, no pets, no generator. Capacity ~100. |
| Firehouse<br>(235-2300 or 235-2160)                            | No longer-term sheltering capacity, and conflicts with use as emergency management center. Generator onsite. Food prep, no pets. Evacuation capacity ~150.            |
| Public Library<br>(235-2435, or Kimberly<br>Bushnell 235-9626) | Has been used as cooling station. No food prep, no pets, no overnight. Short-term capacity ~25.   |

## Contact Information

| Position                                    | Name                 | Phone numbers - indicate Mobile, Home, Work |                                     |  | E-mail   |
|---|----------------------|---|-------------------------------------|--|--|
|   |                      | Primary                                     | Alternate                           |  |  |
| <b>Local Emergency Management</b>           |                      |   |                                     |  |  |
| EMD/EM Coordinator                          | Herb Childress       | 235-2093 (h)                                | 617-851-8293(c)                     |  | <a href="mailto:herb.childress@gmail.com">herb.childress@gmail.com</a>     |
| <b>Local Response Organization Contacts</b> |                      |   |                                     |  |  |
| Fire Chief                                  | Joe Castle           | 235-2160 (h)                                | 235-2300 or 235-2160<br>(firehouse) |  | <a href="mailto:chiefcastle1@gmail.com">chiefcastle1@gmail.com</a>         |
| Assistant/Deputy Fire Chief                 | Joe Parker           | 235-1585 (h)                                |                                     |  |  |
| EMS Chief                                   | Poultney First Resp. | 287-9510                                    |                                     |  |  |
| Police or Constable                         | None                 |   |                                     |  |  |
| County Sheriff                              | Rutland Co. Sheriff  | 775-8002                                    |                                     |  | <a href="mailto:david.j.fox@vermont.gov">david.j.fox@vermont.gov</a>       |
| State Police                                | Rutland Barracks     | 773-9101                                    |                                     |  | <a href="mailto:michael.dion@vermont.gov">michael.dion@vermont.gov</a>     |
| <b>Local Public Works Contacts</b>          |                      |   |                                     |  |  |
| Road Foreman                                | Bill Reed            | 235-2732 (h)                                | See garage                          |  | <a href="mailto:middletown.roads@gmail.com">middletown.roads@gmail.com</a> |
| Road Commissioner                           | Bill Reed            | 235-2732 (h)                                | See garage                          |  | <a href="mailto:middletown.roads@gmail.com">middletown.roads@gmail.com</a> |
| Town Garage                                 |                      | 235-2024                                    |                                     |  |  |
| Drinking Water Utility                      | NA                   |   |                                     |  |  |
| Wastewater Utility                          | NA                   |   |                                     |  |  |
| Transfer Station/Solid waste                | Glen Moyer           | 235-2810 (h)                                |                                     |  |  |
| <b>Municipal Government Contacts</b>        |                      |   |                                     |  |  |
| Town Administrator                          | NA                   |   |                                     |  |  |
| Town/City Manager                           | NA                   |   |                                     |  |  |
| Selectboard Chair                           | Terry Redfield       | 235-2084                                    |                                     |  | <a href="mailto:redbonevt@gmail.com">redbonevt@gmail.com</a>               |
| Selectboard Alt                             | Patty Kenyon         | 235-2707                                    |                                     |  | <a href="mailto:pmhkenyon@vermontel.net">pmhkenyon@vermontel.net</a>       |
| Selectboard Alt                             | Heather Grier        | 236-7643                                    |                                     |  | <a href="mailto:hgselectboard@gmail.com">hgselectboard@gmail.com</a>       |
| Town Clerk                                  | Laura Castle         | 235-2220                                    |                                     |  | <a href="mailto:middletown@vermontel.net">middletown@vermontel.net</a>     |
| Town Treasurer / Finance                    | Jenny Talke Muniyak  | 235-3256 (w)                                | 235-1390 (h)                        |  | <a href="mailto:mtstreasurer@vermontel.net">mtstreasurer@vermontel.net</a> |
| Town Health Officer                         | Carl Haynes          | 235-1264                                    |                                     |  |  |
| Forest Fire Warden                          | James Reed           | 235-2060 (h)                                | 558-4239 (c)                        |  | <a href="mailto:reedredneckemt@aol.com">reedredneckemt@aol.com</a>         |
| Animal Control Officer                      | Terry Redfield       | 235-2084                                    |                                     |  | <a href="mailto:redbonevt@gmail.com">redbonevt@gmail.com</a>               |
| School Contact #1                           | Rick Beal            | 235-2365                                    |                                     |  | <a href="mailto:rick.beal@rwsu.org">rick.beal@rwsu.org</a>                 |
| School Contact #2                           |                      |   |                                     |  |  |
| Greater Rutland County Supervisory Union    | Debra Taylor         | 775-4342                                    |                                     |  | <a href="mailto:debra.taylor@grcsu.org">debra.taylor@grcsu.org</a>         |
|   |                      |   |                                     |  |  |