

Middletown Springs Public Library
Regular Trustee Meeting
Wednesday, July 1, 2020
7 p.m., in person and via Zoom

APPROVED MINUTES

Present: Kimberly Bushnell, Beth Miller, Kristal Hier, Clare Heitkamp

- 1) Call to Order at 7:11 p.m.
- 2) Changes, Additions, Approval of Agenda:
 - Clare moved to approve the agenda; Beth seconded; motion carried.
- 3) Approval of Minutes
 - Beth moved to approve the minutes of the May 27 Regular Trustee Meeting and the June 17 Special Meeting, as amended; Kristal seconded; motion carried.
- 4) Policy Review & Discussion
 - none
- 6) Treasurer's Report
 - Beth presented a Balance Sheet and Profit and Loss statement (attached) and a warrant for bills paid
 - moved to accept the reports as written and sign the warrant; seconded; motion carried.
- 8) Friends Update
 - Plant sale made more money than ever!
- 9) Building Committee Update
 - none.
- 10) Old Business
 - Financial Procedures discussion tabled until August meeting.
 - Beth moved that the chair be approved to sign orders in lieu of the entire board as long as we are meeting remotely. Clare seconded; motion carried.

11) New Business

- Re Open planning: First open day was yesterday, still at only one day per week. Online Summer Program has sixteen kids enrolled!
- Septic pumping will happen tomorrow; Andy Floyd will take care of the riser.

12) Other Lawful Business

- Envelope stuffing for Annual Appeal
- Expenditure of around \$230 approved for a new printer and scanner wand to work with the new computer.

13) Next Regular Meeting August 12 at The Library.

13) Clare moved to adjourn at 7:37; Kristal seconded; meeting is adjourned.

Respectfully submitted,

Clare Heitkamp, Trustee Secretary