

Middletown Springs Selectboard • Approved Minutes Regular Meeting • March 25, 2021

BOARD PRESENT: via Zoom; Patty Kenyon, Heather Grier, Robin Chesnut-Tangerman. At the town office; Terry Redfield, Neil Russell at 6:10pm.

TOWN OFFICERS PRESENT: via Zoom: Sarah Grimm - Auditor, Herb Childress - EMD. At the town office: Bill Reed - Road Commissioner at 7pm.

PUBLIC PRESENT: via Zoom: Art Castle - Fire Dept, Peter & Aileen Stevenson, Don Hemenway - Fire Dept at 7pm. At the town office: Geoff Metcalfe, Ron Masleh, Glen Moyer - at 8:20pm.

CALL TO ORDER: Terry called the meeting to order at 6:01pm.

APPROVAL OF MINUTES: 3/11/2021 Regular Meeting, 3/1/2021 Town Informational Meeting.

Robin moved to approve minutes of 3/11/2021 as presented, Heather 2nd. All in favor motion carried.

Terry moved to approve the minutes of 3/1/2021 Town Meeting Informational Meeting, Heather 2nd. All in favor, motion carried.

The Town Moderator has reviewed these minutes as well and sent her approval.

TOWN LANDS - Geoff Metcalfe reviewed the updated design plans he sent to us by email earlier in the week. Things that were altered as a result of our last in person meeting. There was a lengthy discussion on details of this plan with suggestions for minor changes, opinions, etc. Items we touched on included overall design review, interior outfitting, power and lighting scheme, HVAC, Site, and the process for the estimate.

Ron thinks the board needs to send something out about the building project to explain where we are in the process.

EMERGENCY MANAGEMENT UPDATE: Thanks to Herb for agreeing to be EMD again. Herb brought us the 20201 LEMP and the Public Works Mutual Aid agreement to discuss and review. Each of these items need to be adopted in April for the 2021 season. Board members should review these documents in detail and be ready to take action at the next meeting.

A. 2021 LEMP Review, Discussion, and Adoption - Herb sent a draft to us a week ago. Plan is basically the same as last year, it's basically an owner's manual for the town. WE do this every year. RRPC has reviewed the plan and did not suggest any changes. Board members should look at local service providers list and see if this list looks accurate to them. Bill should review the equipment list to make any necessary changes.

B. Public Works Mutual Aid Agreement - This document has not changed at all from last year. 24 of the 27 Rutland County towns have also adopted this so it's a good tool to have in the toolshed.

Some other things Herb wants us to consider later in the spring -

1. Covid exposure control plan
2. LHMP - (local hazard mitigation plan) - good to 2024 - He'd like to review this with us as a way to use this document as a guide toward project planning in the next couple of years.
3. Continuity of services plan - This plan would map out how we would deal with keeping the town up and running if one or more of our key players were sidelined for any serious length of time. Herb is hoping to have a plan in place by mid-summer.
4. Herb would like to have an emergency management plan binder that contains all these emergency focused documents and is available at key places in town such as the Town Office, the Firehouse, as well as on the town's website.

PUBLIC COMMENTS & GUESTS: None

EXECUTIVE SESSION: (if necessary) - Discuss Personnel Issues - moved up on the agenda to accommodate employee present.

Terry moved to enter Executive Session at 8:33pm to discuss personnel issues, inviting Glen Moyer to join us, Patty 2nd. All in favor, motion carried.

Terry moved to exit Executive Session at 8:59pm, Patty 2nd. All in favor, motion carried.

Action item: Terry and Patty will work on a letter of reprimand to be signed by Glen and placed in his personnel file.

TOWN HIGHWAY:

Road Commissioner Report –

- We were too late to get into the queue for the over the rail mower. Bill is still looking for another option for the early summer. Would like to book them now for next year so we don't miss out on the opportunity again.
- Bill could lease the town his tractor and we could use our sickle bar to do some mowing on town time. There may be some other contractor we can get as well. Maybe we could place a small ad in the paper to see if someone out there can do some of it for us, if not we will have to skip the bulk of it this year.
- Bill is working with Brian Sanderson to do the annual financial plan. Patty and Bill will continue to work on that.
- Received a grant from highway Grants & Aid for \$10,920 to do a section of road. Bill is going to see if we can fix a section of Dudley using this money.
- Waiting to hear on the Better Back Roads grant we applied for to address Haley Road. If we get that grant that pretty much takes up the summer

project window. If we don't get the BBR grant he'll work on a trouble spot on Dudley Road near Donna Dudley's house that needs some attention.

- Culverts are all opened up so we are ready for the rain tomorrow. Overall mud season went pretty well considering the rough start.

Other Town Highway - None.

TOWN OFFICERS:

2021 Town Meeting Recap - Appointments for 2021

Appointments needed for 2021 are as follows.

- Rep to Rutland Regional Planning Comm
- Conservation Commission - One seat vacant - Exp 2022

Terry moved to appoint Hilary Solomon as our representative to the Rutland Regional Planning Commission, Patty 2nd. All in favor, motion carried.

Terry also reported that the Planning Commission is considering moving back to a three member board since townspeople didn't seem interested in stepping in to any of the seats up for election at Town Meeting.

Town Clerk / Treasurer / Auditors / Listers - Heather updated us about the meeting she had with the Rutland County Sheriff's department and our coverage group town reps - Ira, Tinmouth and Danby. Middletown is the 2nd largest town of the group. The sheriff's department will try to keep us apprised of what's happening around town and to focus on what we've requested of them. The group is going to try to have quarterly meetings to keep communication flowing and everyone better informed about activities in the area. The Sheriff's Department has data that shows that some law enforcement presence helps to deter burglaries and break-ins. Overall it was a good meeting.

SOLID WASTE: None.

CORRESPONDENCE:

- RRPC - Road Roundup Flyer
- Rileigh's Outdoor Décor Catalog
- Overweight Permits -
 - Fuller Sand & Gravel w/\$10 ck & COI
 - Camp Precast w/\$10 ck & COI

Robin moved to approve the overweight permits for Fuller Sand & Gravel and Camp Precast, Terry 2nd. All in favor, motion carried.

BOARD ORDERS:

Robin moved to approve board orders as presented, Terry 2nd. All in favor, motion carried. (Electronic approval per COVID 19 protocols since there were only two

members at the office.) Board members will stop in and sign if they have a minute.

LEGAL: None.

OTHER BUSINESS: None.

Upcoming Meeting Schedule:

Next Regular Meeting - Thursday, April 8, 2021 at 7pm

ADJOURN: Neil moved to adjourn at 9:52pm, Terry 2nd. Meeting adjourned at 9:52pm.

Respectfully Submitted
Patty Kenyon, Clerk