

Middletown Springs Public Library
Regular Trustee Meeting
Wednesday, March 24th, 2021
7 p.m. via Zoom
APPROVED MINUTES

Present: Kimberly Bushnell, Beth Miller, Kristal Hier, Clare Heitkamp, Kelley Beckwith

1. Call to Order at 7:02 p.m.
2. Election of Officers
 - a. Clare nominated Kristal to Chair, Beth seconded, motion carried.
3. Kristal proposed a slate with Kelley as Vice Chair, Beth as Treasurer and Clare as Secretary. Beth moved to elect the slate, Kelley seconded, motion carried.
4. Changes, Additions, Approval of Agenda:
 - a. Clare moved to approve the agenda as amended; Kristal seconded; motion carried.
5. Approval of Minutes: Beth moved to accept the minutes for the January meeting as amended; Kelley seconded; motion carried.
6. Policy Review & Discussion: Tabled
7. Treasurer's Report—attached
 - a. Kristal moved to accept the reports as written; Clare seconded; motion carried.
 - b. Beth and Kimberly are planning to learn to compare the Budget to the Treasurer's reports.
8. Librarian's Report—attached.
 - a. Discussion of how to add open hours to reach pre-COVID 21 hours per week.
9. Friends Update: Librarian's Report
10. Building Update—none
11. Old Business
 - a. Discussion of how to fill the vacancy on the Library Board
12. New Business
 - a. Discussion of when to go to in-person outdoor programming, such as Toddler Time
 - b. Discussion of holding the book sale in the fall, possibly Columbus Day weekend.
 - c. Annual Appeal letter: Kristal is working on text. An up-to-date mailing list should come out of Kimberly's work on the Telephone Directory.
 - d. Discussion of the Library's Strategic Plan. Continue discussion at next meeting.
13. Other Lawful Business
 - a. Beth moved to sign Board Warrants; Kelley seconded; motion carried.
14. Next Regular Meeting will be Wednesday, April 28, at 7pm via Zoom.
15. Kristal moved to adjourn at 8:30 pm; Clare seconded; meeting is adjourned.

Respectfully submitted,
Clare Heitkamp, Trustee Secretary