

Middletown Springs Selectboard • Approved Minutes Regular Meeting • July 22, 2021

BOARD PRESENT: At the town office: Terry Redfield, Patty Kenyon, Robin Chesnut-Tangerman. Via Zoom: Neil Russell

TOWN OFFICERS PRESENT: Bill Reed - Road Commissioner/Foreman, Sarah Grimm - Auditor

PUBLIC PRESENT: Art Castle - MSVFD, George Gonda - MSVFD. via Zoom: Peter & Aileen Stevenson

CALL TO ORDER: Terry called the meeting to order at 7:11pm.

APPROVAL OF MINUTES: 7/8/21 Regular Meeting & 7/15/21 Emergency Meeting.

Robin moved to approve the minutes of 7/8/2021 Regular Meeting & 7/15/2021 Emergency Meeting as presented, Neil 2nd. All in favor, motion carried.

EMERGENCY MANAGEMENT UPDATE: None

PUBLIC COMMENTS & GUESTS: George & Art for MSVFD - The Fire Department & Fire Association have re-formed their Building Committee. It is made up of Trustees, Firefighters, and members of the public. The group will be the interface with the Selectboard going forward. In addition, they are consulting legal counsel, in order to formally request the land be deeded over to the Fire Association.

Re: Roof repairs - the association appreciates the concern and efforts to do some work to alleviate the immediate needs, but they don't want to throw good money after bad with a stop gap repair. The association is concerned that the proposed repair may be dangerous (based on feedback from their project designer), that it may prove ineffective as this has been done already in the near past and the repair is not guaranteed – as stated on the quote, is a sole bid, and does not fit in the Fire Association's program to upgrade the facility.

If the town wants to do the repair, they request that we use town funds and not fire department funds.

The board prefers to use the funds from the Fire Department Reserve fund. Board members believe the repair is necessary to try to stop the damage being caused and the potential of more serious damage occurring due to the numerous roof leaks.

Robin moved that the town contract with Jim Doran Roofing to perform the repairs outlined in the proposal dated 7/8/2021 for the sum of \$2900, using funds from the Fire Department Reserve account. If the contractor would like access to the building beforehand that can be arranged. Neil 2nd. All in favor, motion carried.

There was a lengthy discussion on the processes happening currently for each town

project and our desire to keep all things moving forward with ALL the projects as best we can.

TOWN OFFICERS:

Town Clerk / Treasurer / Delinquent Tax Collector / Auditors / Listers – Patty reported that she has an E911 training happening tomorrow morning to get familiar with the system and the expectations for maintenance and updates. Meredith started working at the office today, Elizabeth will start next week.

Social Service Agency request policy revision; Language revisions to Personnel Policy re: Comp Time; and Proposed Accounting, Auditing, Financial Reporting Policy – Tabled until Later Analysis this Summer

TOWN HIGHWAY:

Road Commissioner Report –

- Bill requesting time sheets be kept at the garage.
- Bill asked about OT & Comp Time, are there parameters the board would like to put in place for the summer months?
- Bill will have a weekly work schedule ready for Monday morning to go over with Brent & Terry.
- Bill received a couple of Service request forms today. He has filled them out with his proposed resolutions. Patty will make copies and return to the appropriate parties.
- Roadside mowing should be finished up early next week.
- Stockpile gravel will be used next week. Neil and Bill will work out getting it measured before it will be used.
- Equipment breakdowns - the backhoe & grader are both out of service. Rear differential gone on the Backhoe - the unit needs to go to Burlington for repairs - estimate is \$4200 to \$5200 no information yet on timeframe to complete the repair. Grader - needs a weld on the guide frame and the guides on the mold board needed replacing - Bill Lyle is coming tomorrow to do the welding, Brent has picked up the guides.
- Board needs to accept the State's Road & Bridge standards for 2021.
 - Patty moved to sign and adopt the State Certification on Road and Bridge Standards, Terry 2nd. All in favor, motion carried.
- Bill would like us to review the engineering on the West Street property, and the list of logical first steps to begin put together by Peter Stevenson. Patty will work with Bill on getting a packet together to send out to the board as a starting point.
- Bill is putting together a new sheet of non-emergency road repairs for fill-in work.
- Bill would like to get some general highway information put together to post or send out to the general public regarding the expectations, regulations, and best practices for property owners who live on town maintained roads. Patty will look through the "Orange Book" for language and work on getting information together that can be posted on the town's

website and shared on FPF or in the town newsletter as needed.

Other Town Highway - Bill mentioned that the electrical service should be moved off the salt shed before winter because the shed is in danger of falling down. Terry will connect with GMP and put in a work request.

TOWN LANDS -

Schedule In-Person Work Meetings – new Town Office Informational Series - starting next week July 29, at 7pm. There will be Zoom capability for those who cannot attend in person.

Other Building Projects: MSVFD, MTS Library, 577 West Street multi-use site - handled under General Public and Highway, nothing from the library.

SOLID WASTE: none

CORRESPONDENCE:

- Thank You Notes for Town Meeting Appropriations from Big Heavy World, American Red Cross and Mentor Connector.

BOARD ORDERS:

Robin moved to approve board orders as presented, Patty 2nd. Ayes - Terry, Robin, Patty. Abstain - Neil. Motion carried.

LEGAL: none

OTHER LAWFUL BUSINESS:

Upcoming Meeting Schedule:

Building Meeting - Thursday, July 29 at 7pm.
Regular Meeting - Thursday, August 12 at 7pm.

EXECUTIVE SESSION: (if necessary) –

Terry moved to enter into Executive Session at 9:32pm to discuss personnel inviting Bill Reed to join us. Robin, 2nd. All in favor, motion carried.

Terry moved to exit Executive Session at 9:58pm, 2nd Patty. All in favor, motion carried.

No action taken.

ADJOURN: Robin moved to adjourn at 10:00pm, Neil 2nd. Meeting adjourned at 10:00pm.

Respectfully Submitted
Patty Kenyon, Clerk

