

Middletown Springs Selectboard • Approved Minutes Regular Meeting • September 9, 2021

BOARD PRESENT: At the town office: Terry Redfield, Patty Kenyon, Neil Russell, Robin Chesnut-Tangerman.

TOWN OFFICERS PRESENT: At the town office: Bill Reed - Road Commissioner/Foreman. Via Zoom: Sarah Grimm - Auditor.

PUBLIC PRESENT: At the town office: Brent Clark, Ron Masleh. via Zoom: Art Castle - MSVFD, Peter & Aileen Stevenson.

CALL TO ORDER: Terry called the meeting to order at 7:03pm.

APPROVAL OF MINUTES: 8/26/2021 Regular Meeting

Robin moved to approve the minutes of 8/26/2021 Regular Meeting as presented, Neil 2nd. All in favor, motion carried.

EMERGENCY MANAGEMENT UPDATE: Robin wanted to note that based on the numbers we are hearing statewide and locally covid is very much with us and we need to stay on top of it.

PUBLIC COMMENTS & GUESTS: Nothing now.

TOWN OFFICERS:

Town Clerk / Treasurer / Delinquent Tax Collector / Auditors / Listers - Nothing right now.

Adoption of proposed Financial Accounting Policy - (revisions by treasurer/selectboard) - tabled for now awaiting feedback from treasurer after Auditor's input.

BCA Inspection Report Completed - The BCA is hoping to have the final meeting next week to make the decision on the appeal and move that forward.

Social Service Agency request policy revision; Language revisions to Personnel Policy re: Comp Time – Tabled until Additional Analysis

TOWN HIGHWAY:

Road Commissioner Report –

- Bill met with the Sheriff regarding missing and vandalized road signs. A couple of them lasted less than 2 weeks. It's hard to do anything about that kind of stuff but the sheriff advised Bill to keep a log and notes on each incident for future reference.
- Bill completed a service request to fix some pot holes on Buxton Avenue.

- Undercoating has been done on one-ton and freightliners.
- Recall on new tandem truck (2021 Freightliner) it's at the shop right now.
- Looking for some clarity around the weekly schedule and trying to avoid duplication of work. The board is trying to make things work as best as we can, there's sure to be some bumps in the road.
- Bill wanted confirmation on the current policy on overtime - Board continues to try to keep OT at a minimum. There was a miscommunication on the policy with Brent initially, so this week has not held to that specification.
- There was a review of some of the invoices and the materials sheets to tie back to them.
- Bill is trying to schedule hydro-seeder for middle of next week.
- He is also working on getting an assessment for paving grant on 140 that we can apply for next year.
- List of purchases needed -
 - materials for hydro-seeding - under purchasing limit
 - ATG estimate for 2016 Freightliner repair \$325.30 - steel unit that we paint and install ourselves as well as an estimate from Bill Lyle for the same part - \$670 stainless, no need to paint and will be a much better fix. (under purchasing limit)
Board concurs with Bill's recommendations on these purchases.
 - Quote for snow tires for the one-ton tires. \$1139 for snows from Pete's Tire barn.
Robin moved to purchase snow tires from Pete's Tire Barn for \$1139 for the one-ton. Neil, 2nd. All in favor. Motion carried.
 - Quotes from Garland's Agway and Gerald White's Service for replacement chain saw. Range from \$369 to \$909 - Husqvarna or Stihl
Board recommends a saw with a hard case and the more affordable model. Husqvarna 450 w/hard case. (Gerald White's)

Other Town Highway - Winter Sand Proposals / Processed Gravel Status -

New freightliner is making more noise than usual, valves might need to be adjusted, return from recall work will be delayed to do the assessment and fix. Work will be covered under warranty.

Terry updated the board that the mediator will meet with him next week to discuss next steps.

TOWN LANDS -

Corner Property Stormwater Runoff - Permit not required - Options -

Robin updated the board on the stormwater runoff meeting that happened last week - Evan (permit specialist) said we do not require a permit, but we still do need to deal with stormwater runoff on the site. Options are a possible rain garden or some type of permeable pavement. Hilary is well versed in grants that are available for stormwater management. RRPC may have grants for community projects, reach out to them for

information as we go.

Peter added that the curb cut for the parking lot and drain from a rain garden would need coordination with the state highway department. Hilary has experience with that and would be able to help us through that process. She would also like to see any future drawings of the site as we move forward so she can give input and advice.

Proposed New Building Information Mailer & Informational Meeting

General discussion of what we might need in terms of detailed drawings or details to bring to an informational meeting.

There was discussion on the mailer wording with a few adjustments suggested. Patty will make the changes and send to Ron who will pass on to Geoff McGuire for design work.

We also discussed the reasoning behind holding a special election this November so that we can get the project into the pipeline for spring construction if the vote is successful. All board members present agreed that the added expense would be worth it if we can get this project moving sooner. They also agreed that we will need to get busy working on the details of the ballot wording and mapping out the schedule of information sharing, meetings, warnings and so forth.

Robin moved to hold a special election in November authorizing the Selectboard to borrow money for a new town office with an informational meeting to be held prior to said vote. Neil, 2nd. All in favor, motion carried.

Other Building Projects: MSVFD, MTS Library, 577 West Street multi-use site -

Art Castle - MSVFD reported that the fire department continues to work with their architect on the design of a new building and planning is moving along.

SOLID WASTE: Big Dump Day Preparations - Big Dump Day - October 2nd. Patty will change up the poster and get a few printed for Terry to hang up. Terry will work on getting our helpers scheduled.

CORRESPONDENCE:

- VLCT 2021 Annual Meeting Agenda & Info
- ACH advice for ARPA funds \$72645.12
- 2022 Tax Map Maintenance Proposal from CAI Technologies - \$1200
- A copy of the letter from board to MSVFD written and sent by Terry

BOARD ORDERS:

Neil moved to approve board orders as presented, Robin 2nd. All in favor, motion carried.

LEGAL: None

OTHER LAWFUL BUSINESS: None

Upcoming Meeting Schedule:

Regular Meeting - Thursday, September 23, 2021 at 7pm

EXECUTIVE SESSION: (if necessary - Personnel Issues)

Terry moved to enter Executive Session for personnel issues at 9:36pm, Patty 2nd. All in favor, motion carried.

Terry moved to exit Executive Session at 9:51pm, Patty 2nd. All in favor, motion carried.

No action taken.

ADJOURN: Patty moved to adjourn at 9:52pm, Robin 2nd. Meeting adjourned at 9:52pm.

Respectfully Submitted
Patty Kenyon, Clerk