

Middletown Springs Public Library
Regular Trustee Meeting
Wednesday, April 28, 2021
7 p.m. via Zoom

APPROVED MINUTES

Present: Kimberly Bushnell, Beth Miller, Kristal Hier, Clare Heitkamp, Kelley Beckwith

- 1) Call to Order at 7:08 p.m.
- 2) Changes, Additions, Approval of Agenda:
 - Kelley moved to approve the agenda; Clare seconded; motion carried.
- 3) Approval of Minutes
 - Kristal moved to accept the minutes for the March meeting as amended; Beth seconded; motion carried.
- 4) Policy Review & Discussion
 - Discussion of Diversity, Equity and Inclusion (DEI) programs, which Kimberly will research for a future discussion of including one in the Library's Strategic Plan.
- 5) Treasurer's Report
 - The library has 10,000.12 in checking, 5303.00 in the CD donated by Nan Gilmour.
 - Kelley moved to sign the warrants; Clare seconded; motion carried.
- 6) Librarian's Report—attached
- 7) Friends Update
 - Kimberly attended the last meeting.
 - Plant sale out front of the library May 22 and 23. ● Next meeting May 12
- 8) Facilities Update.

- Kristal spoke to Frank Parent, one of the engineers suggested by Peter Stevenson, who said he would come up with a price for assessing the possibility of an extension of the existing building and necessary ADA upgrades. We need the engineering done so we can apply for CARES Act money for building.
- Discussion of asking the town to pay for that engineering assessment, since town has voted to put money in reserve for a now-abandoned building project that included the library. Kimberly will go to the Select Board meeting. Kristal will write to Terry and Patty to request time on the Select Board agenda.

9) Old Business

- Historical Preservation Grant: Clare and Beth will put together the interim report and work plan necessary for money to be disbursed
- Annual Appeal: Kristal has written the letter, it just needs to be printed out and signed by Trustees. The mailing list will be divided among the trustees and letters mailed by May 15.
- Strategic plan discussion tabled until we can meet in person.

10) New Business

- Kristal moved to go to Phase 5 of Reopening plan May 1, following all applicable state guidelines. Beth seconded; motion carried.
- Discussion of what in-person outdoor programming will look like. Maybe story hour will not work with 6 feet between each family. Summer program will offer a choice to pick up a kit or do projects as a group.
- Kimberly suggested that memorial donations should be kept separate from other donations in some way, to allow for special commemorative projects. Beth agreed to do it.

11) Other Lawful Business

- none.

12) Next Regular Meeting will be Monday, June 7, at 7pm, in person and via Zoom.

13) Kelley moved to adjourn at 8:20 pm; Clare seconded; meeting is adjourned.

Respectfully submitted,

Clare Heitkamp, Trustee Secretary